

IIUM ACADEMY

IIUM ACADEMY OF GRADUATE AND PROFESSIONAL STUDIES

Certification of Proofreading and/or Formatting

To be Completed by the Student

Name : _____ Matric / I.D No : _____
 Department : _____ Tel : _____
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Thesis Title: _____

Stage of Submission: Submission before evaluation/viva Submission for final binding

Student's Signature _____ Date _____

Checklist of Items to be Submitted by the Student

1. For proofreading service done by a third party

No.	Documents	Please tick for easy reference
1	A letter from a reputable proofreader / proofreading center stating that the whole thesis has been proofread.	
2	Soft copy of the whole thesis in WORD and PDF formats (from title page to the last).	

2. Formatting service done by a third party.

No.	Documents	Please tick for easy reference
1	A letter from a reputable formatting center / formatter certifying that the whole thesis has been formatted according to IIUM requirements.	
2	Soft copy of the whole thesis in WORD and PDF formats (from title page to the last).	

Supervisor's Attestation

Name : _____ Staff No. / I.D No : _____
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Please tick the relevant statement(s):

- I have checked the thesis after proofreading and I am satisfied that the output is of acceptable quality.
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