**OFFICE OF DEPUTY DEAN (ACADEMIC AND INTERNATIONALISATION)**

**AHAS KULLIYYAH OF ISLAMIC REVEALED KNOWLEDGE AND HUMAN SCIENCES**

**END-OF-SEMESTER EXAMINATION REQUIREMENT FORM**

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|  **INFORMATION FOR ALL**1. The Office of Deputy Dean Academic Affairs (DDAI) will provide answer scripts and loose sheets for the conduct of end-of-semester examination.
2. If your paper/section requires more than the above, please complete this form and submit it to the DDAI Office at least two (2) weeks before the end of your class lectures.
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**SECTION A: THE REQUESTOR**

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| --- | --- |
| 1. Name of Lecturer/Examiner:
 |  |
| 1. Course Code:
 |  |
| 1. Course Title:
 |  |
| 1. Section:
 |  |
| 1. Total registered student in the section:
 |  |
| 1. Signature of Lecturer/Examiner:
 |  |
| 1. Date of Submission:
 |  |

 **SECTION B: EXAMINATION REQUIREMENT(S)**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Please tick the item(s) you need for your examination:

|  |  |
| --- | --- |
| Requirement | Tick (√) where appropriate |
| Objective Answer Sheets |  |
| Graph Paper |  |
| Statistical Tables |  |
| References/Statutes/Acts (that you would allow students to bring into the exam hall) |  |
| Calculators (whether students be allowed to bring in their calculators)  |  |
| Other specific requirement/instructions |  |

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| **FOR OFFICE USE** |
| Received by:Signature:Stamp:Date: | Action taken:1.2.3. |