

IPR Registration User Manual

RESEARCH MANAGEMENT SYSTEM VERSION 2 (RMS V2)

This document contains the Researcher User Manual for the IIUM Research Management System.



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Introduction

Purpose

This document cover how to use the Research Management System Version 2 (RMSV2) - Researcher User Manual

Target Audience

The target audiences for this User Manual include:-

- 1. Researchers
- 2. Research Management Center Officers

Login

In a web browser, enter the following address:-

https://rmsv2.iium.edu.my

In the screen, enter your valid HURIS username and password, Then click the LOGIN icon as depicted on screen.

	Research Management System	
Patteriord		
Remember N	le l	
	Login	
	Forgot Your Password?	



Researcher - Profile

Researcher Information are pulled from Human Resource Management System.(HRMS) This data is read only information from HRMS. If there is any discrepancy, please contact HRMS directly.

Follow the steps below to access the profile.

Step 1. Click on **Profile** on the side menu. Researcher's Profile can be viewed only.



Researcher Profile

Researcher Profile	0 0 0
Name Prof. Dr. Ahmad Faris Bin Ismail	Staff No 1743
IC Or Passport No	Kulliyyah Kulliyyah of Engineering
Gender	Department
Male	DEPARTMENT OF MECHANICAL ENGINEERING(K ENGINE-MECHANICAL)
Status	Designation
Active	ACADEMIC



Researcher - Request Submission

IPR Application

To register Intellectual Property Right (IPR) with RMS, follow the steps below:-

Step 1. Click on <u>Request Submission</u> on the side menu and select <u>IPR Application</u> from the Registration drop down.



Step 2. Select the research project.



- to proceed.
- Your application will be saved as draft
- You can edit or delete your draft application from Request Submission.



Intellectual Right Application Form

Intellectual Right Applic	cation Form		0 0 0
Identification			
Staff no of Principal Inventor	1743	Department/Kulliyyah	Kulliyyah of Engineering
Name of Principal Inventor	PROF. DR. Ahmad Faris Ismail	Email	faris@iium.edu.my
IC/Passport No	661202-03-5251		
Source of Res	Search Project(s) resulting of this invention Please Select Project ID	ON Project Title	
StatUS			Create

Step 3. Add Co-Participant.

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- Select Participant Type.
- If staff search staff no/name and select from suggested list. •
 - Add Participant Click
 - button to add. Click next to proceed.

nectual Right Applica	ion form					
 Part 1: Identifit Information about and its co-particip. 	cation the principal ant	2 Part 2: Description of IPR Title, Field and Description	3 Part 3: List of Document(s) Document Attachment	Part 4: resultin Research Marketin	Source of Research Project(s) ng of this invention Project, R&D Status, Patent Search, g, Inquiries	5 Part 5: Declaration
Part 1: Identi	fication					
Staff no of Principal Inventor	1743		Dep	partment/Kulliyyah	Kulliyyah of Engineering	
Name of Principal Inventor	PROF. DR. Ah	mad Faris Ismail		Email	faris@iium.edu.my	
IC/Passport No	661202-03-52	51		Equity %		
this is a joint work, ple Participant Type	ase state the name	(s) of those involved in the inve	ntion that are eligible to be nar	mes as Co-Inventor(s)	below.	
Add Co Participant						



Step 4. Description of IPR

- Fill in all required fields
- Click next to proceed.

ss! Your Intellectual F	ight Application has been saved as draft				
ectual Right Applica	ion Form				0 0
Part 1: Identific Information about its co-participant	the principal and Part 2: Description (IPR Title, Field and Description	of Part 3: Lis Documen Document Attachment	t of Part 4: t(s) resulti Research Marketin	Source of Research Project(s) ng of this invention h Project, R&D Status, Patent Search, ng, Inquiries	5 Part 5: Declaratic Applicant Declaration
art 2: Descr	Iption of IPR		Field of IPR	Diana Salar Field of Islandia	
Product Turns	Product Name Please Select Product Type	•	IPR Type	Copyright	
Product Type					
Title of IPR	Title of IPR		IPR category	Please Select IPR Category	
Title of IPR Patent Details	Title of IPR		IPR category Title of Disclosure	Please Select IPR Category	
Title of IPR Patent Details	Title of IPR		IPR category Title of Disclosure Brief Description of the Disclosure	Please Select IPR Category	



Step 5. Upload document(s)

Click

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- + Add File button to add more fields and browse file to be uploaded.
- Click button to remove any files.
- Click next to proceed.

Intellectual Right Application Form				0 0 0 0
1 Part 1: Identification Information about the principal and its co-participant	2 Part 2: Description of IPR Title, Field and Description	3 Part 3: List of Document(s) Document Attachment	Part 4: Source of Research Project(s) resulting of this invention Research Project, R&D Status, Patent Search, Marketing, Inquiries	5 Part 5: Declaration Applicant Declaration
List of Attachment				
+ Add File * Note: Minimum 1 file, 1N	/B/file and file type of image, wor	ds and pdf is allowed		
Description of File		Attachme	nt Upload (Kindly attach each document separately)	
previous				Next
			Sa	ve as Draft Submit



Step 6. Source of Research Project resulting to the invention

- Fill in all required fields
- Click next to proceed.

Part 1: Identifi Information abou and its co-particip	ication It the principal bant	2 Part 2: Description of IPR Title, Field and Description	3 Part 3: List of Document(s) Document Attachment	4 Part 4: resultin Research Marketin	Source of Research Project(s) ng of this invention Project, R&D Status, Patent Search, ig, Inquiries	S Part 5: Declaratio Applicant Declaration
art 4: Sourc	ce of Researc	h Project(s) res	sulting of this in	vention		
Project ID	MIRGS13-02-002-0	0001		Project Title	Grounding of the Education Model base Islamic Knowledge into Engineering/Tecl	d on Branching of hnical Education
R&D Status	ltem		Status			
Checkise	R&D Completed					
	Prototype Available	e (if applicable)				
	Field Test/Clinical T	rial (if applicable)				
Have you expo . submitted for public	sed this invention to any cation, participated in exj	medium of publicity? position, presentation etc		Can this invent	ion be exploited for commercialization directly,	or does it need further development?
Have you expo . submitted for publi If yes, ple	sed this invention to any cation, participated in exp ease specify the date	medium of publicity? position, presentation etc		Can this invent	ion be exploited for commercialization directly,	or does it need further development?
Have you expo . submitted for publi If yes, pla Have you done an	sed this invention to any cation, participated in ex ease specify the date y patent search for prior	medium of publicity? position, presentation etc		Can this invent	ion be exploited for commercialization directly, Please name rival invention(s) tha	or does it need further development? at already in the market
Have you expo , submitted for publi If yes, ple Have you done an es, please specify the type of c	sed this invention to any cation, participated in exp ease specify the date y patent search for prior keyword search and databases been used	medium of publicity? position, presentation etc art of your invention?		Can this invent	ion be exploited for commercialization directly, Please name rival invention(s) tha	or does it need further development at already in the market
Have you expo . submitted for publi If yes, ple Have you done an es, please specify the type of c lease state if there is	sed this invention to any cation, participated in exp ease specify the date y patent search for prior keyword search and databases been used any inquiry on the invent	medium of publicity? position, presentation etc art of your invention?		Can this invent	ion be exploited for commercialization directly, Please name rival invention(s) tha	or does it need further development? It already in the market
Have you expo . submitted for publi If yes, ple Have you done an es, please specify the type of c lease state if there is yes, please specify ai	sed this invention to any cation, participated in exp ease specify the date y patent search for prior keyword search and databases been used any inquiry on the invent nd state name of the interested party	medium of publicity? position, presentation etc art of your invention?		Can this invent	ion be exploited for commercialization directly, Please name rival invention(s) tha	or does it need further developmenti It already in the market
Have you expo . submitted for public If yes, ple Have you done an es, please specify the type of c lease state if there is yes, please specify an ious	sed this invention to any cation, participated in exp ease specify the date y patent search for prior keyword search and databases been used any inquiry on the invent nd state name of the interested party	medium of publicity? position, presentation etc art of your invention?		Can this invent	ion be exploited for commercialization directly, Please name rival invention(s) tha	or does it need further development at already in the market



Step 7. Save as Draft or Submit Application

- Click Save as Draft button to sa
 - Click button to save application and edit later.
- Check on checklist like shown below.
 - Click

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button to submit application for approval process.

ellectual Right Application Form				0 0 0
Part 1: Identification Information about the principal and its co-participant	2 Part 2: Description of IPR Title, Field and Description	3 Part 3: List of Document(s) Document Attachment	Part 4: Source of Research Project(s) resulting of this invention Research Project, R&D Status, Patent Search, Marketing, Inquiries	S Part 5: Declaration Applicant Declaration
Declaration				
I hereby declare that all information or to cancel the offer without prior	n stated here are accurate. RMC notice if there is any inaccurate	has the right to reject information given.		
previous				Next
				Save as Draft Submit