



NOTES TO CONTRIBUTORS AND GUIDELINES FOR MANUSCRIPT SUBMISSION

INTRODUCTION

The Design Ideals Journal of the Kulliyyah of Architecture and Environmental Design, IIUM is dedicated to creative output, product and proposal of ideas and designs related to theory, experiments, research, development and applications of the ideas and practices of the built environment professions in Malaysia and elsewhere.

The objective of the journal is to promote the creativity of the built environment profession through critique, dialogue and exchange of views. Design Ideals will welcome any news, feature articles, or peer-reviewed proposals (including book and article reviews, product design review, etc.) for publication. All articles should be original work by the authors. <u>Articles, views and features will not</u> be taken to be the official view of the Kulliyyah of Architecture and Environmental Design (KAED), and IIUM unless it carries the name of KAED, IIUM as the author. This is to encourage open discussion on diverse issues, critique and opinion for the advancement of built environment practice.

GUIDELINES FOR MANUSCRIPT SUBMISSION

The manuscript along with the results of a 90% grammar check and a 20% similarity/turnitin report should be emailed to designideals@iium.edu.my. The manuscript should ideally be in the format according to the template as specified below within the range of 8-10 pages long. Each manuscript should have a title page, an abstract of about 150 words, and about 5 keywords. The title page should contain the title, full name(s), designation(s), organizational affiliation(s), a contact address, and an email address. All manuscripts are received on the understanding that they are not under concurrent consideration at another journal. Exclusive copyright of accepted manuscripts shall be assigned to the Publisher (i.e. KAED, IIUM, or IIUM Press). This is an e-journal and open-source journal.

Manuscripts will be acknowledged upon receipt. Only selected (preferred) manuscripts will be **reviewed by two (or three) referees** in addition to the editors. The editorial decision will normally be made within **two to six months**, but circumstances beyond control occasionally dictate a longer cycle. If authors are invited to prepare a revision for further consideration, the major issues to be resolved will be outlined and will be forwarded to them as quickly as possible. Authors of accepted articles will be requested to provide a digital copy of the manuscript, in a PowerPoint template to the Publisher. The template of the manuscript for your reference is as follows;



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PROPOSED TITLE

(Font Arial Bold 18pt. Title must not exceed 15 words.)

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ABSTRACT - FONT ARIAL BOLD 14pt

Content not exceed 300 words, Main body of text font: Arial, Font size: 10pt, Alignment: justified, Spacing 1.0

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RESEARCH / PROJECT INTRODUCTION (FONT ARIAL BOLD CAPITAL 14pt)

Corresponding and co authors name must be in full e.g. Mansor Ibrahim with no title and salutations, but includes the institution of the authors. Main body of text font: Arial, Font size: 10pt, Alignment: justified, Spacing 1.0. Minimum page per submission is 5 - 10 pages including photos and other illustrations. The photos and illustration must be original and clear with high resolution (dpi 300) or otherwise must be properly cited the original sources.

CONCEPTUAL PROCESS, PROCEDURE AND SCHEMATIC

METHOD / PROCEDURE

Figure 1: Font ARIAL 8pt (Source: Author/Website, Year)

RESEARCH / PROJECT FINDINGS (FONT ARIAL BOLD 14pt)

This section consist of proposed outcome / design / prototype / masterplan and detail illustration $% \left(\mathcal{A}_{1}^{\prime}\right) =\left(\mathcal{$

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SUB-HEADING 1 - EXAMPLE : PROPOSED DESIGN (FONT ARIAL BOLD 12pt)

SUB-HEADING 4 - EXAMPLE : MASTERPLAN (FONT ARIAL BOLD 12pt)

CONCLUSION

SUB-HEADING 2 - EXAMPLE : DETAIL (FONT ARIAL BOLD 12pt)

ACKNOWLEDGEMENT

SUB-HEADING 3 - EXAMPLE : PROTOTYPE (FONT ARIAL BOLD 12pt)

REFERENCES (APA STYLE)

Mitchell, J.A., Thomson, M., & Coyne, R.P. (2017). *A guide to citation*. London, England: My Publisher.

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ETHICS STATEMENTS, DUTY OF AUTHORS, REVIEWERS & EDITORS

ETHIC STATEMENTS

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