



## APPLICATION TO CONDUCT DECENTRALIZED EXAMINATION

### SECTION A (LECTURER'S INFORMATION)

NAME : \_\_\_\_\_  
STAFF NO. : \_\_\_\_\_ EMAIL : \_\_\_\_\_  
KULLIYAH : \_\_\_\_\_ DEPARTMENT : \_\_\_\_\_  
MOBILE PHONE : \_\_\_\_\_ EXTENSION NO. : \_\_\_\_\_

### SECTION B (COURSE'S INFORMATION)

NO	COURSE CODE	COURSE TITLE	SECTION	TOTAL NO. OF STUDENTS

\* Kindly attach consensus from all students for the course/examination

### SECTION C (DECLARATION BY THE LECTURER)

LECTURER'S SIGNATURE : \_\_\_\_\_ DATE : \_\_\_\_\_

### SECTION D (RECOMMENDATION BY HEAD OF DEPARTMENT)

RECOMMENDED		SIGNATURE & STAMP : _____ DATE : _____
NOT RECOMMENDED		
REMARKS: _____ _____		

### SECTION E (APPROVAL BY THE DEAN)

APPROVED		SIGNATURE & STAMP : _____ DATE : _____
NOT APPROVED		
REMARKS: _____ _____		

### SECTION F (VERIFICATION BY THE KCDI ACADEMIC OFFICE)

VERIFIED BY : \_\_\_\_\_ DATE : \_\_\_\_\_  
(SIGNATURE & STAMP)