

Version No.: 01
Revision No.: 03
Effective Date: 12/2024
Workstation: KAED
Reference No.: IIUM/306/12/2/1



**OFFICE OF DEPUTY DEAN
(STUDENT DEVELOPMENT & COMMUNITY ENGAGEMENT)
KULLIYAH OF ARCHITECTURE AND ENVIRONMENTAL DESIGN
INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA**



PROGRAMME REPORT FORM (PRF)

(Please use additional attachment for detailed report)

1. Programme Name: AAD IFTAR
2. Organiser: DESIGNEXT
3. Programme Advisor: Asst. Prof. Ts. Dr. Rajabi binti Abdul Razak
4. Date: 13th March 2025
5. Venue: KAED Gallery & Courtyard
6. No. of Participants: 200 ?
7. No. of Committees: 30
8. Budget Approved: N.A
9. Budget Used: N.A
10. Sustainable Development Goals (SDG):

- | | |
|--------------------------|--|
| ☐ | Goal 01: No Poverty |
| ☐ | Goal 03: Good Health & Wellbeing |
| ☐ | Goal 05: Gender Equality |
| ☐ | Goal 07: Affordable & Clean Energy |
| ☐ | Goal 09: Industry, Innovation & Infrastructure |
| ☐ | Goal 11: Sustainable Cities & Communities |
| ☐ | Goal 13: Climate Action |
| ☐ | Goal 15: Life on Land |
| ☐ | Goal 17: Partnership to Achieve the Goal |

- | | |
|-------------------------------------|---|
| ☒ | Goal 02: Zero Hunger |
| ☐ | Goal 04: Quality Education |
| ☐ | Goal 06: Clean Water & Sanitation |
| ☐ | Goal 08: Decent Work & Economic Growth |
| ☐ | Goal 10: Reduced Inequality |
| ☐ | Goal 12: Responsible Consumption & Production |
| ☐ | Goal 14: Life Below Water |
| ☒ | Goal 16: Peace, Justice & Strong Institutions |

11. Maqasid Shariah:

- | | | | | |
|--|--|------------------------------------|----------------------------------|-----------------------------------|
| ☒ Religion | ☒ Life | ☐ Intellect | ☐ Lineage | ☐ Property |
|--|--|------------------------------------|----------------------------------|-----------------------------------|

12. Mission of IIUM:

- | | | |
|---|---------------------------------------|---|
| ☒ Integration | ☐ Islamisation | ☐ Internationalisation |
|---|---------------------------------------|---|

13. Achievements

The AAD Iftar event was successfully conducted as planned and achieved all its objectives. Participants actively engaged in the potluck concept, which fostered a strong sense of unity and togetherness among attendees. The event effectively upheld the spiritual essence of Ramadan by incorporating collective prayers, Quran recitation, and iftar. The smooth coordination among committee members ensured that all activities proceeded without major issues. Additionally, the KAED Courtyard and Gallery provided a comfortable and welcoming atmosphere for everyone who attended.

14. Shortcoming

Despite the overall success of the event, there were a few minor shortcomings that could be improved for future occasions. One of the main issues observed was the lack of clear instructions regarding waste disposal. Many participants were unsure of where to throw their food waste even though there were two trash bins provided, leading to scattered trash and minor cleanliness concerns in the event area. This resulted in extra effort needed for clean up after the event. Giving clear instruction to the participants may help to prevent this issue.

Another challenge faced was related to queue management during food distribution. Some attendees were confused about where to line up, causing disorder and slight delays in serving food. Since there were no clear markers or volunteers directing the flow, some people unintentionally skipped ahead in line, leading to minor dissatisfaction among participants. Proper queue markers, along with dedicated volunteers to guide attendees, would have ensured a smoother and more organized food distribution process.

Lastly, there is some misunderstanding with the office department regarding the change of our date. This problem may be caused by lack of concern by our side especially. The reason is because we assume everything is set when the proposal and booking letter have the correct date. In future, maybe more concern, sensitivity and awareness can help to prevent this problem.

15. Conclusions

The AAD Iftar event was a resounding success, as it effectively brought people together in the spirit of Ramadan while strengthening relationships within the Designext community. The event's main goals were met, and participants were able to share a meaningful and enjoyable experience. While there were a few logistical issues regarding waste disposal and queue management, these did not significantly disrupt the overall flow of the event. The positive feedback from attendees indicates that the event was well-received and appreciated.

16. Suggestions

- Waste Management: Place labeled trash bins in visible locations to guide participants on proper disposal and maintain cleanliness.
- Food Distribution: Assign volunteers or use simple queue markers to ensure a smooth and organized process.
- Event Protocol Awareness: Share a brief announcement or infographic before the event to inform attendees about waste disposal and queue etiquette.
- Feedback Collection: Conduct a post-event survey to gather insights for future improvements.

17. Please attach the following documents:

- i. Pictures of Programme (Max 6 Only)
- ii. Poster & Programme Schedule (If any)
- iii. Organising Committee (Name / Matric No. / Position)
- iv. List of Participants (Name / Matric No.)
- v. Approval Letter of Programme (Attachment - A4 Size)
- vi. Softcopy email to (ddsa_kaed@iium.edu.my / azlanhafiz@iium.edu.my)
- vii.

PREPARED BY:



DIANA ARYSHA BINTI NASIR

Programme Secretary / Society Secretary
Date: 26/3/2025

CHECKED BY:



MUHAMMAD ADIB BIN OMAR

Programme Manager / Society President
Date: 26/3/2025

RECOMMENDED BY:



ASST. PROF. TS. DR. RAJABI ABDUL RAZAK

Head of Department / Advisor
Date: 26/3/2025

APPROVED BY:

ASSOC. PROF. DR. SYAKIR AMIR AB. RAHMAN

Deputy Dean (Student Development & Community Engagement)
Date:

*Assoc. Prof. Dr. Syakir Amir Bin Ab. Rahman
Deputy Dean (Student Development & Community Engagement),
Kulliyah of Architecture and Environmental Design,
International Islamic University Malaysia.*

(FOR OFFICE USE)

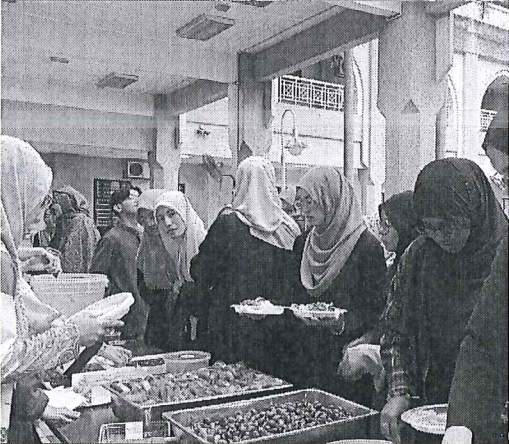
DATA ENTRY IN STARS:



REMARKS:

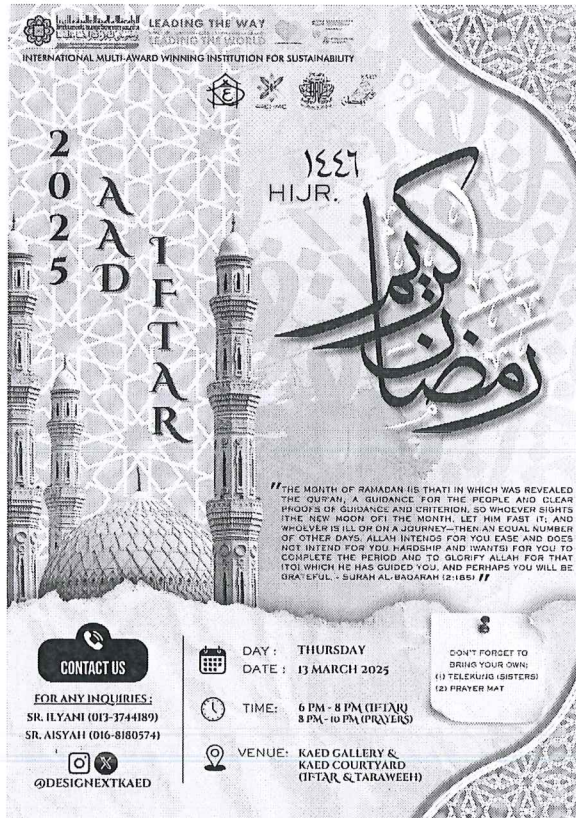


I. PICTURES OF PROGRAMME (MAX 6 ONLY)

TIME	ACTIVITY	REMARK
6:00 pm		Gather at KAED GALLERY
6:20 pm	 	Recitation of yassin & tahlil Queue to get foods at KAED COURTYARD

7:28 pm		Iftar
8:00 pm		Maghrib prayer at KAED GALLERY
8:30 p.m. - 10:00 p.m		Isha' prayer and Taraweeh at KAED GALLERY

II. POSTER & PROGRAMME SCHEDULE



2025 AAD IFTAR

1446 HIJR.

رَمَضَانَ كَيْفًا

"THE MONTH OF RAMADAN IS THAT IN WHICH WAS REVEALED THE QUR'AN, A GUIDANCE FOR THE PEOPLE AND CLEAR PROOFS OF GUIDANCE AND CRITERION, SO WHOEVER EMBRACES THE NEW MOON OF THE MONTH, LET HIM FAST IT, AND WHOEVER IS ILL OR ON A JOURNEY—THEN AN EQUAL NUMBER OF OTHER DAYS. ALLAH INTENDS FOR YOU EASE AND DOES NOT INTEND FOR YOU HARDSHIP AND WANTS FOR YOU TO COMPLETE THE PERIOD AND TO GLORIFY ALLAH FOR THAT TO WHICH HE HAS GUIDED YOU, AND PERHAPS YOU WILL BE GRATEFUL." - SURAH AL-BAKARAH (2:185) //

CONTACT US

FOR ANY INQUIRIES:
SR. ILYANI (013-3744189)
SR. AISYAH (016-8180574)

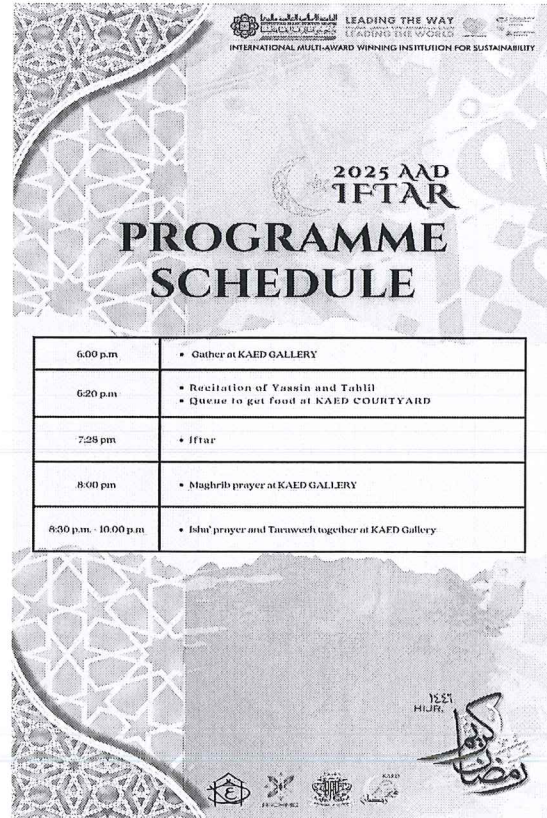
DAY: THURSDAY
DATE: 13 MARCH 2025

TIME: 6 PM - 8 PM (IFTAR)
8 PM - 10 PM (PRAYERS)

VENUE: KAED GALLERY & KAED COURTYARD (IFTAR & TARAWEEH)

DON'T FORGET TO BRING YOUR OWN:
(1) TELEKUIS (SISTERS)
(2) PRAYER MAT

@DESIGNEXTKAED



2025 AAD IFTAR

PROGRAMME SCHEDULE

6.00 p.m	• Gather at KAED GALLERY
6.20 p.m	• Recitation of Yaasin and Tahill • Queue to get food at KAED COURTYARD
7.28 p.m	• Iftar
8.00 p.m	• Maghrib prayer at KAED GALLERY
8.30 p.m. - 10.00 p.m	• Isha' prayer and Taraweeh together at KAED Gallery

1446 HIJR.

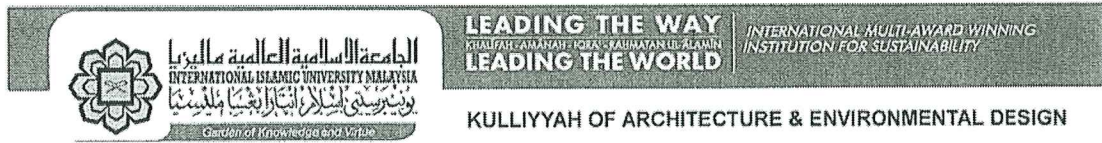
رَمَضَانَ كَيْفًا

III. ORGANISING COMMITTEE

NO.	NAME	MATRIC NO.	POSITION
1	Muhammad Adib Bin Omar	2319397	Program Manager
2	Muhamad Aqil Iman Bin Naim	2315233	Asst. Prog. Manager
3	Diana Arysha Binti Nasir	2413812	Secretary
4	Asma' Binti Jamalludin	2315434	Financial Controller
5	Nurnajihah Amalin Binti Azhar	2311514	Program Coordinator
6	Adam Bin Mohammad Maszwan	2417331	Asst. Program. Coordinator
7	Ayesha Muhammad	2419100	Committee
8	Siti Sa'adah Binti Muhammad Ibnu Al Johan	2419172	Committee
9	Muhamma Adam Haqimy Bin Mohd Roslan	2311831	Committee
10	Muhammad Yussuf Bin Sanib 2317993	2317993	Committee
11	Nabilah Aisyah Binti Mohd Nizar	2311752	Committee
12	Siti Nur A'isyah Binti Meor Azmal	2411614	Committee
13	Aisyah Ilyani Binti Azman	2415846	Committee
14	Nur Auni Batrisyia Binti Roze	2316684	Committee
15	Nur Zarifah Athirah Binti Mohd Ridzuan	2316626	Committee
16	Hafsah Binti Mazrul Shahir	2318574	Committee
17	Nur Marissa Qistina Binti Hamdan	2316836	Committee
18	Amir Ridwan Bin Mohamed Asri	2315733	Committee
19	Falisha Aleeya Binti Arazi	2412318	Committee
20	Ahmad Khairi Bin Omarruddin	2315311	Committee
21	Amier Afzan Bin Amzah	2316009	Committee
22	Iemelda Farisha Binti Muhamad Faizal	2314064	Committee
23	Muhammad Faiz Bin Zairizam	2315585	Committee
24	Muhammad Amir Bin Yunus	2410365	Committee
25	Ahmad Farhan Bin Hasan	2314305	Committee
26	Muhd Nazreen Bin Nazri	2314031	Committee
27	Aiman Darweish bin Shafique Irwandy	2317663	Committee
28	Nurul Sufiah Yasmin Binti Isra Mulyadi	2315020	Committee
29	Anis Aminah Binti Norppazila	2410776	Committee
30	Siti Iman 'Irdina Binti Abd Rahim	2318784	Committee

8

APPROVAL LETTER OF PROGRAMME



Reference No.: IIUM/306/12/2/1

Date: 04th February 2025

Muhammad Adib Bin Omar (2319397)
Programme Manager
AAD IFTAR

السلام عليكم ورحمة الله وبركاته

Dear Student,

APPROVAL OF STUDENT'S PROGRAMME

May this letter reach you while you are in the best of health and high Islamic esteem.

We are pleased to inform you that the Kulliyah has approved your proposal in Management Committee Meeting No.01/2025 dated 04th February 2025 for the following programme:

Programme Name : AAD IFTAR
Date : 13th MARCH 2025
Venue : KAED GALLERY & COURTYARD
Organizer : DESIGNEXT 2024/2025
Reports Due Date : 27th MARCH 2025
Budget Approved : APPROVED WITHOUT BUDGET

Please be informed that this approval is subject to the following conditions:

- Appointment of staff from the Kulliyah as an advisor.
- Any changes to the programme should be submitted in writing to the Kulliyah (except for postponement of date where you must re-submit your proposal for a 2nd approval).
- Any correspondence (letters) to outsiders must be through the Kulliyah.
- A report (financial & programme) must be submitted to the Kulliyah within two (2) weeks after completion of the programme.
- The officer-in-charge is empowered to supervise and stop the programme in the event it deviates from the original proposal submitted if the programme becomes detrimental to the image of the University.
- Sponsorship cannot be requested from government bodies and Members of Parliament.
- No fund will be maintained and no collection of money or property from any sources conducted.

Thank you. والسلام

ASSOC. PROF. DR. SYAKIR AMIR AB. RAHMAN
Deputy Dean (Student Development & Community Engagement)
Kulliyah of Architecture and Environmental Design

SAAR/irmah





Kulliyah of Architecture & Environmental Design

MCM No. 1/4th February 2025



DEPARTMENT OF APPLIED ARTS AND DESIGN

1.0 INTRODUCTION

The objective of this proposal is to seek approval and endorsement from MCM members for the 'AAD IFTAR' programme.

2.0 BACKGROUND OF THE PROGRAMME

The "AAD Iftar" by DESIGNEXT is rooted in the spirit of Ramadhan, a month that emphasizes faith, reflection, and community. The event was envisioned to foster connections among members while upholding Islamic values of generosity and gratitude. By adopting a potluck concept, it encourages active participation, allowing everyone to contribute their favorite dishes and share blessings. This inclusive approach reflects the essence of Ramadan, bringing people together, breaking fasts as a community, and celebrating the unity and compassion that lie at the heart of Islamic teachings.

3.0 OBJECTIVES OF THE PROGRAMME

- 3.1 To strengthen relationships and foster a sense of unity among Designext members, committees, and lecturers in the society.
- 3.2 To celebrate and share the cultural and spiritual essence of Ramadhan.

4.0 DETAILS OF THE PROGRAMME

Name : AAD IFTAR
Date / Day : 13th March 2025 / Thursday
Time : 6:00 p.m. - 10:00 p.m.
Venue : KAED Gallery & Courtyard
Organiser : DESIGNEXT

5.0 PROGRAMME SCHEDULE

Time	Details
6:00 p.m. - 6:30 p.m.	● Gather at KAED Courtyard
6:30 p.m.	● Begin with the recitation of Tadarus ● Distribute kurma and mineral water
7:00 p.m. - 7:30 p.m.	● Light iftar with kurma and mineral water ● Maghrib prayer at the KAED Gallery
7:45 p.m.	● All the students gather at KAED Courtyard for iftar session
8:30 p.m. - 10:00 p.m.	● Isha' prayer and Taraweeh together at the KAED Gallery

6.0 LIST OF EQUIPMENTS / VENUE NEEDED

Venue: KAED Courtyard, KAED Gallery

All equipment and furniture will be collected on the event day (13th March 2025/Thursday) at 4:00 pm.

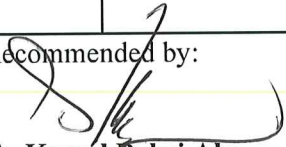
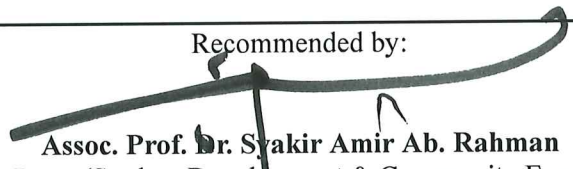
EQUIPMENT	QUANTITY	REMARKS
Mat	5	● Maghrib, Isya' and Tarawih prayers ● Tadarus Quran ● Iftar
Portable Speaker	1	● Tadarus Quran ● Iftar ● Maghrib, Isya' and Tarawih prayers
Headset microphone	1	● Maghrib, Isya' and Tarawih Prayers ● Tadarus Quran ● Iftar
Banquet Table	3	● Iftar

7.0 LIST OF COMMITTEES / PARTICIPANTS

Programme Advisor	: Asst. Prof. Ts. Dr. Rajabi binti Abdul Razak
Programme Manager	: Muhammad Adib Bin Omar (2319397)
Asst. Prog. Manager	: Muhamad Aqil Iman Bin Naim (2315233)
Secretary	: Diana Arysha Binti Nasir (2413812)
Financial Controller	: Asma' Binti Jamalludin (2315434)
Prog. Coordinator	: Nurnajihah Amalin Binti Azhar (2311514)
Asst. Prog. Coordinator	: Adam Bin Mohammad Maszwan (2417331)
Publication and Promotion	: Ayesha Muhammad (2419100)
	: Siti Sa'adah Binti Muhammad Ibnu Al Johan (2419172)
	: Muhamma Adam Haqimy Bin Mohd Roslan(2311831)
	: Muhammad Yussuf Bin Sanib (2317993)
Public Relation and Protocol	: Nabilah Aisyah Binti Mohd Nizar (2311752)
	: Siti Nur A'isyah Binti Meor Azmal(2411614)
	: Aisyah Ilyani Binti Azman (2415846)
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	: Ahmad Khairi Bin Omarruddin (2315311)
	: Amier Afzan Bin Amzah (2316009)
	: Iemelda Farisha Binti Muhamad Faizal (2314064)

9.0 APPROVAL AND CONCLUSION

The authority's approval is kindly requested for the execution of this AAD IFTAR .

Prepared by:  Diana Ayysha Binti Nasir Programme Secretary	Checked by:  Muhammad Adib Bin Omar Programme Manager
Verified by:  Asst. Prof. Ts. Dr. Rajabi Abdul Razak Designnext Advisor Kulliyah of Architecture & Environmental Design	Verified by:  Asst. Prof. Ts. Dr. Arita Hanim Awang Head of Department Applied Arts and Design Kulliyah of Architecture & Environmental Design
Recommended by:  Mr. A. Kamal Bahri Abu Deputy Director Kulliyah of Architecture & Environmental Design	
Recommended by:  Assoc. Prof. Dr. Syakir Amir Ab. Rahman Deputy Dean (Student Development & Community Engagement) Kulliyah of Architecture & Environmental Design	
Approved by:  Prof. TPr Dr. Mariana Mohamed Osman Covering Dean Kulliyah of Architecture & Environmental Design 10/3/2025	



الجامعة الإسلامية العالمية ماليزيا
INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA
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INTERNATIONAL MULTI-AWARD WINNING
INSTITUTION FOR SUSTAINABILITY

KULLIYAH OF ARCHITECTURE & ENVIRONMENTAL DESIGN

Reference No.: IIUM/306/12/2/1

Date: 04th February 2025

Muhammad Adib Bin Omar (2319397)
Programme Manager
AAD IFTAR

السلام عليكم ورحمة الله وبركاته

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APPROVAL OF STUDENT'S PROGRAMME

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ASSOC. PROF. DR. SYAKIR AMIR AB. RAHMAN
Deputy Dean (Student Development & Community Engagement)
Kulliyah of Architecture and Environmental Design

SAAR/wmah



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SOCIETY

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INSTITUTION OF THE YEAR



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ACKNOWLEDGED BY

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