



الجامعة الإسلامية العالمية
INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA
بستان المعرفة والفضيلة
Garden of Knowledge and Virtue

LEADING THE WAY
KHALIFAH • AMANAH • IQRA' • RAHMATAN LIL-ĀLAMĪN



AN INTERNATIONAL AWARD-WINNING INSTITUTION FOR SUSTAINABILITY

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KULLIYAH OF ARCHITECTURE AND ENVIRONMENTAL DESIGN

EFFECTIVE DATE:
13TH JANUARY 2022

DOCUMENT / FORM: REQUEST FORM

SECTION A (STUDENT'S INFORMATION)

NAME			
MATRIC NO.		TEL NO.	
PROGRAMME		EMAIL	

SECTION B (REQUEST) – please ✓ tick

1.	DEAN'S LIST CERTIFICATE (5 WORKING DAYS)	SEMESTER	1
2.	ATTENDANCE LETTER (FOR VISA RENEWAL) (3 WORKING DAYS)	SESSION	
3.	CONFIRMATION/EXPECTED GRADUATE LETTER (3 WORKING DAYS)	SEMESTER	2
4.	LETTER FOR DATA COLLECTION (3 WORKING DAYS)	SESSION	
5.	PRACTICAL TRAINING LETTER (3 WORKING DAYS)	SEMESTER	3
		SESSION	

COURSE CODE :	COURSE INSTRUCTOR :
OFFICER IN CHARGE :	ADDRESS & OFFICE NO. :
OFFICER IN CHARGE :	ADDRESS & OFFICE NO. :
OFFICER IN CHARGE :	ADDRESS & OFFICE NO. :

SECTION C (DECLARATION BY THE STUDENT)

STUDENT SIGNATURE : _____
DATE : _____