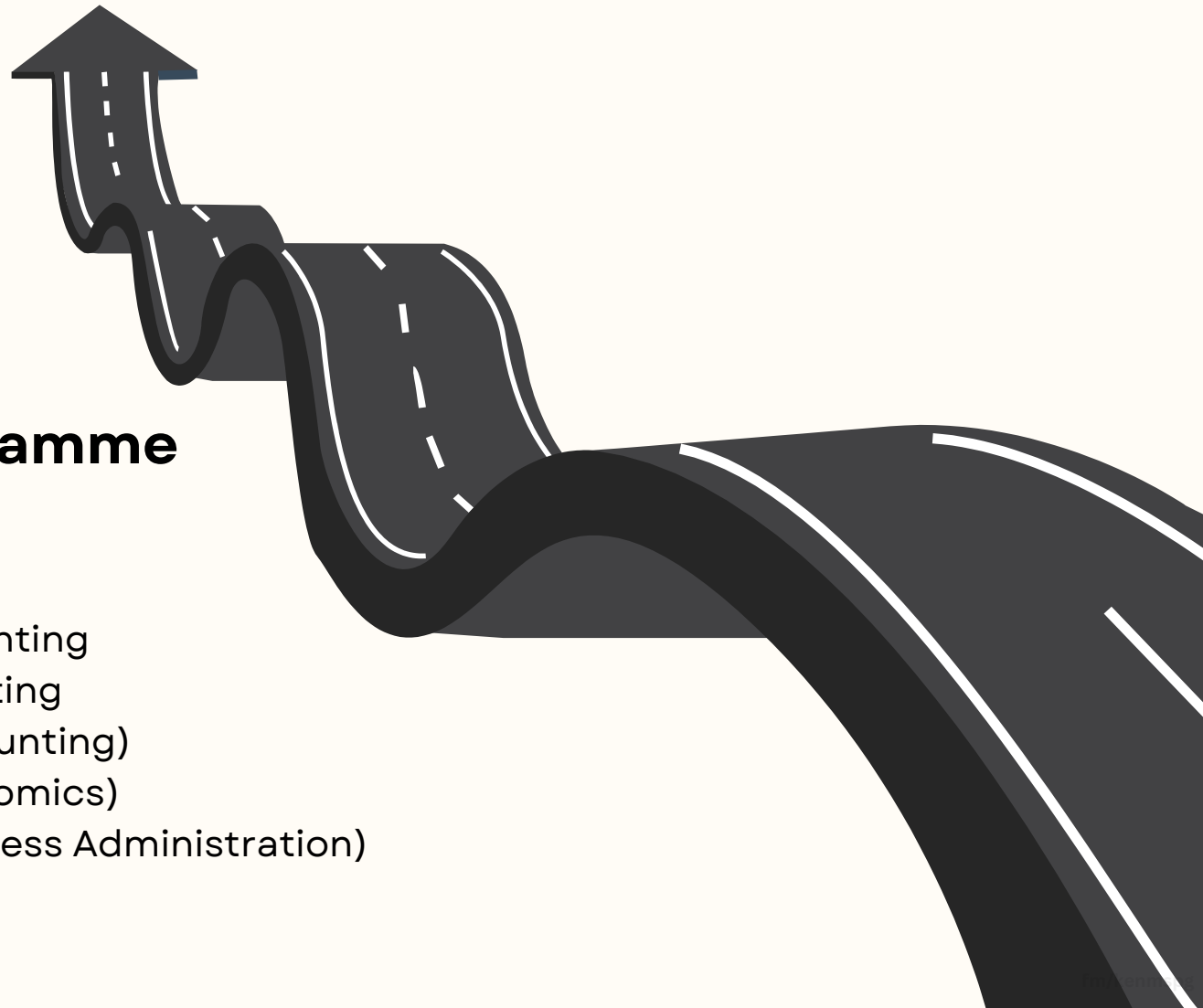


# GOT Study Plan & Student Handbook

## Postgraduate Programme

KULLIYAH OF ECONOMICS & MANAGEMENT SCIENCES (KENMS)



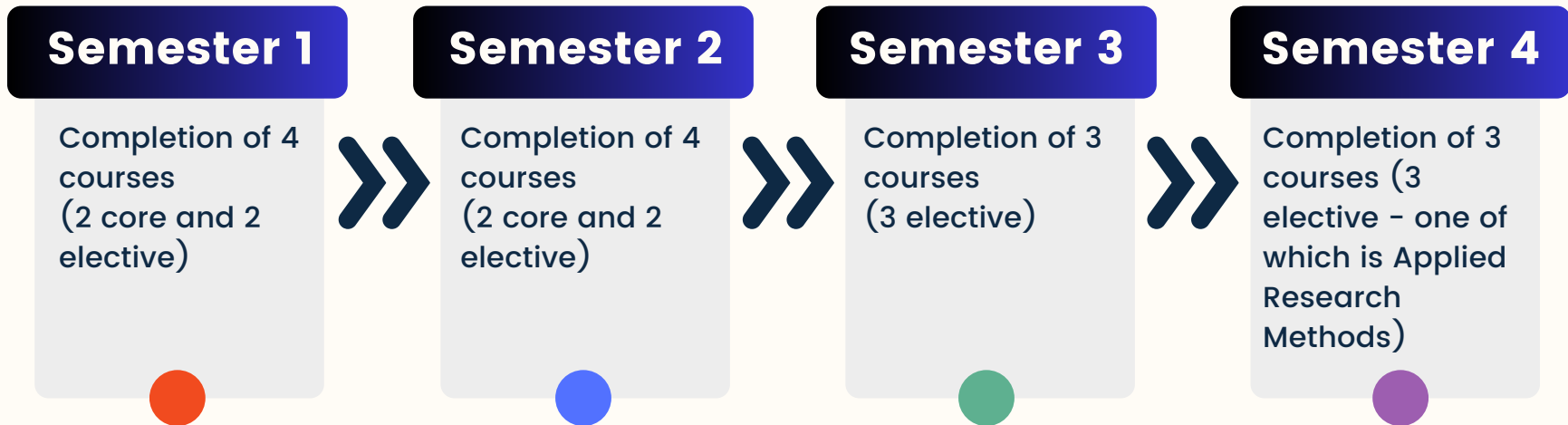
## Postgraduate Programme

1. Master of Economics
2. Master in Finance
3. Master of Science in Accounting
4. Master of Science in Marketing
5. Doctor of Philosophy (Accounting)
6. Doctor of Philosophy (Economics)
7. Doctor of Philosophy (Business Administration)

# GOT STUDY PLAN

## MASTER OF ECONOMICS (COURSEWORK)

14 COURSES = 42CH



Coursework student are reminded to register before the commencement of each semester via iMaalum system.

For Applied Research Methods, please submit the registration form manually with the signature of lecturer.

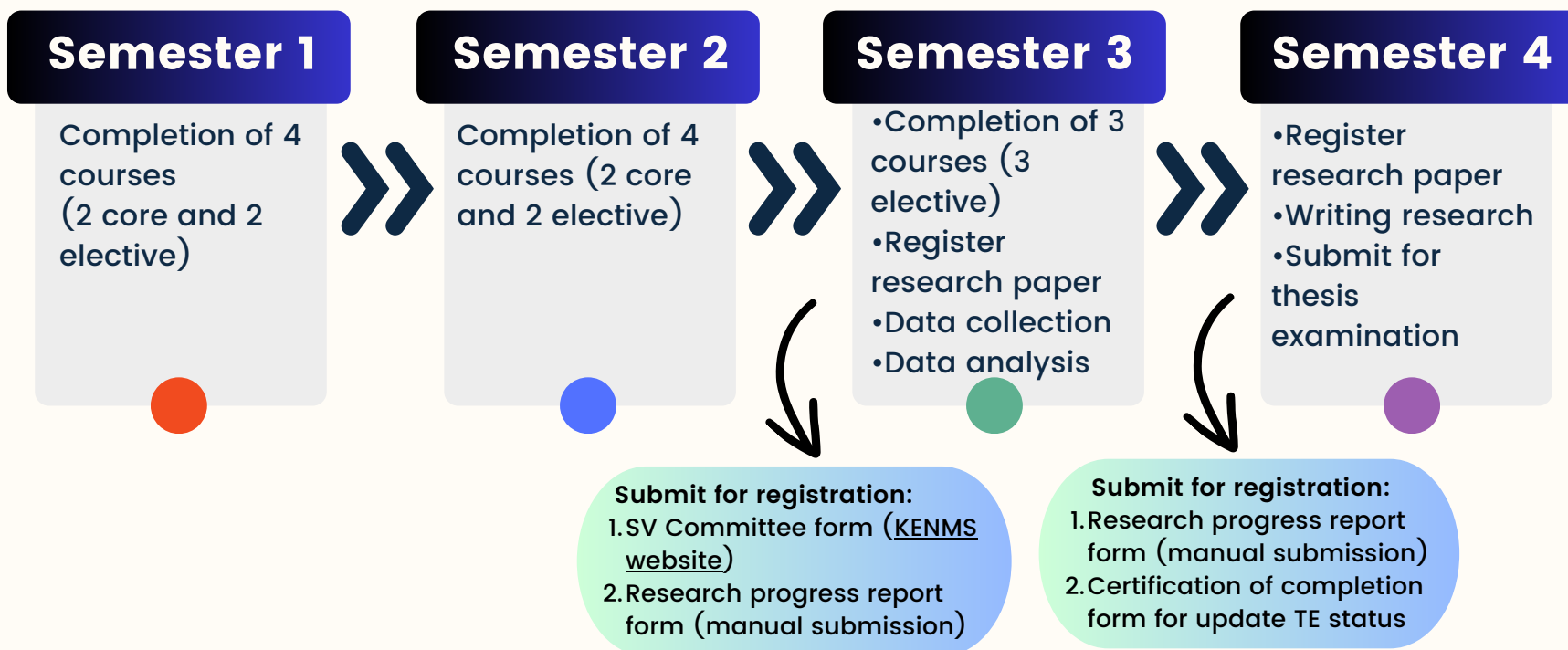
### IMPORTANT NOTE:

1. Please note that registration in every semester is **COMPULSORY**. Students who have exceeded the normal study period are required to apply for an extension of study period before being registered.
2. Please ensure your status is clear from finance blocked to avoid delay in registration. Failure to register (courses/research proposal/research paper/dissertation/thesis) may lead to non-registered (NR) status and ultimately termination of the study (TD) from IIUM
3. Forms and more information please obtain from iMaalum, KENMS and CPS website

# GOT STUDY PLAN

## MASTER OF ECONOMICS (MIXED MODE)

33CH (COURSES) + 9CH (RESEARCH PAPER)= 42CH



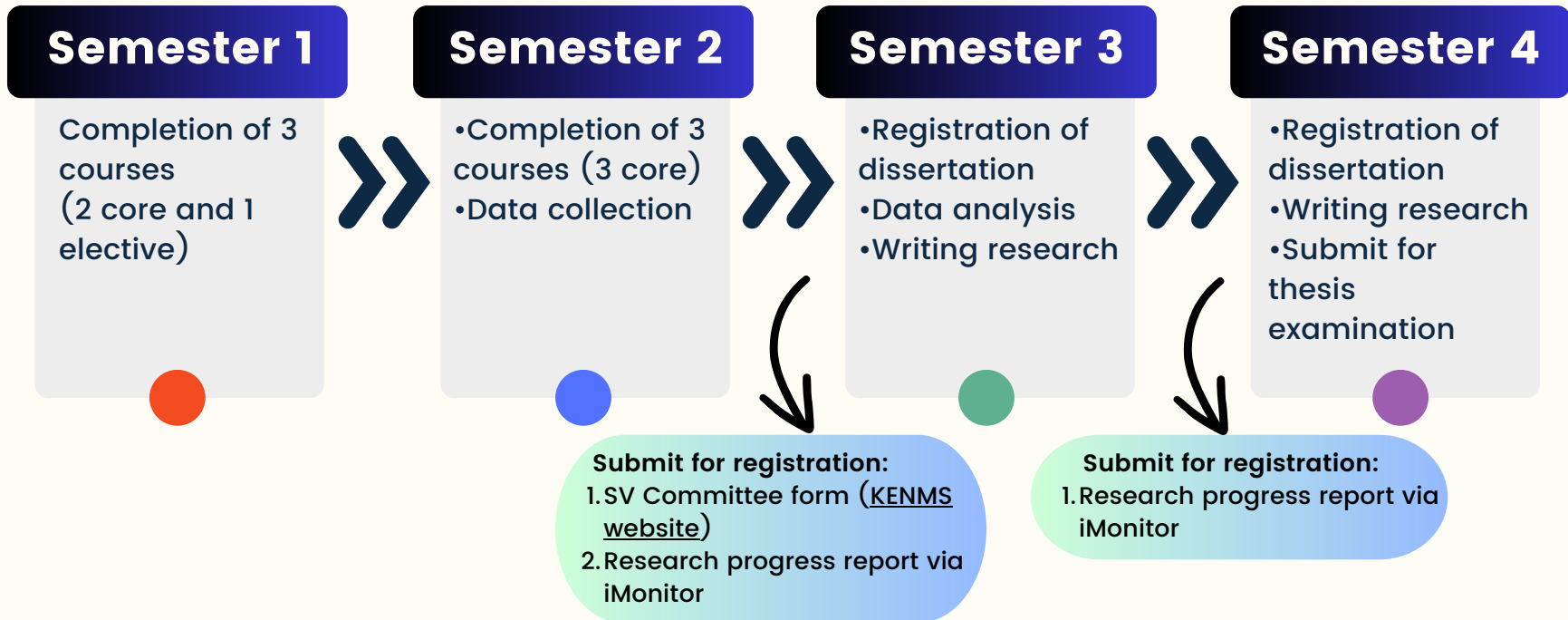
### IMPORTANT NOTE:

1. Please note that registration in every semester is **COMPULSORY**. Students who have exceeded the normal study period are required to apply for an extension of study period before being registered
2. Please ensure your status is clear from finance blocked to avoid delay in registration. Failure to register (courses/research proposal/research paper/dissertation/thesis) may lead to non-registered (NR) status and ultimately termination of the study (TD) from IIUM
3. The student must submit manually the Notification of Intention to Submit Research Work form at least 3 months in prior to the final submission at PG Unit
4. Forms and more information please obtain from iMaalum, KENMS and CPS website

# GOT STUDY PLAN

## MASTER OF ECONOMICS (MIXED MODE)

18CH (COURSES) + 24CH (DISSERTATION)= 42CH



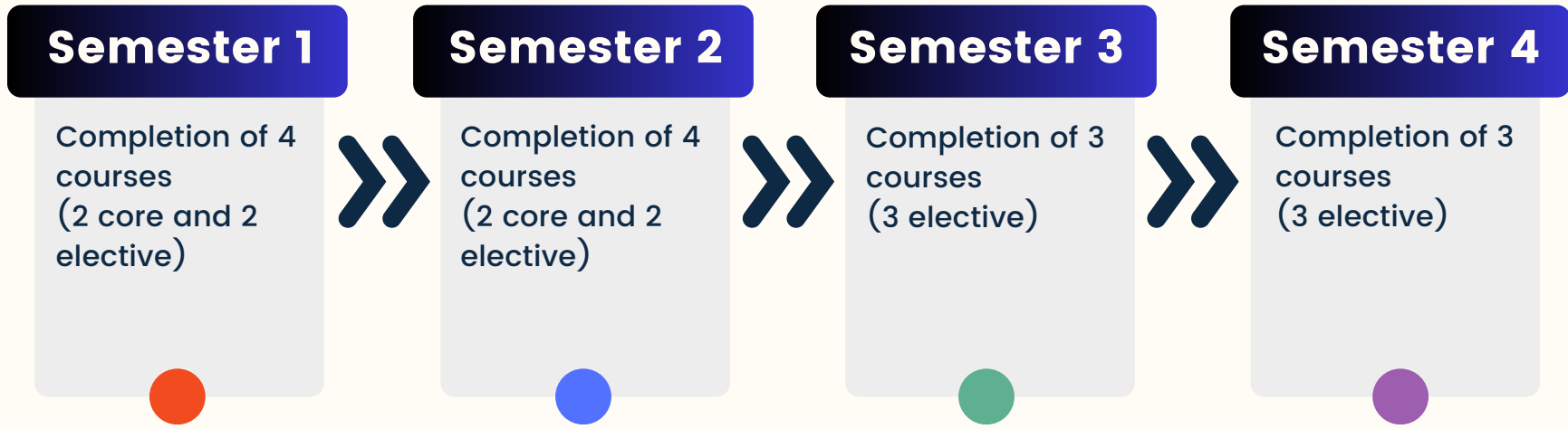
### IMPORTANT NOTE:

- 1.Please note that registration in every semester is **COMPULSORY**. Students who have exceeded the normal study period are required to apply for an extension of study period before being registered
- 2.Please ensure your status is clear from finance blocked to avoid delay in registration. Failure to register (courses/research proposal/research paper/dissertation/thesis) may lead to non-registered (NR) status and ultimately termination of the study (TD) from IIUM
- 3.The student must submit the intention to submit research work at least 3 months in prior to the final submission via iViva system
- 4.To avoid any rejection, please ensure the completion checklist before upload the final submission for thesis examination via iViva system; **Final Thesis (follow the IIUM thesis guideline), Turn-it-in Report & English Abstract (verified by the Supervisor), Arabic Abstract (verified by IIUM Academy)**
- 5.Forms and more information please obtain from iMaalum, KENMS and CPS website

# GOT STUDY PLAN

## MASTER IN FINANCE (COURSEWORK)

14 COURSES = 42CH



Coursework student are reminded to register before the commencement of each semester via iMaalum system.

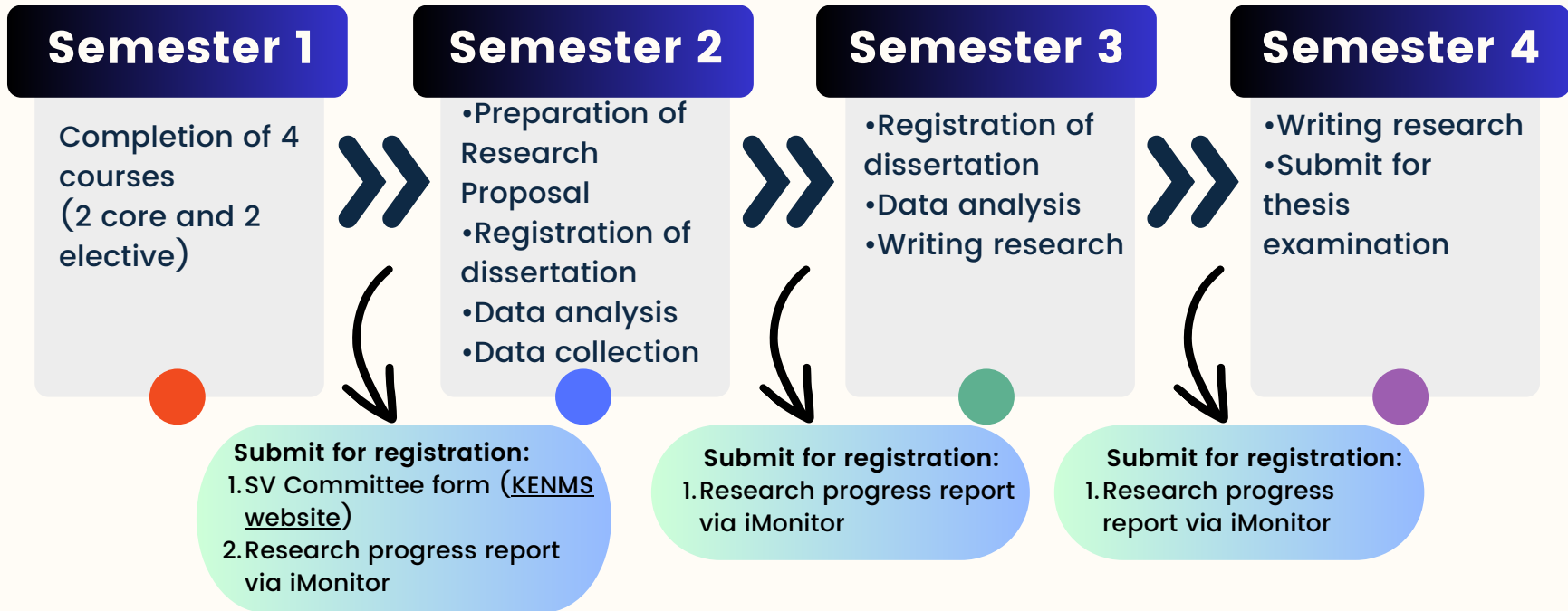
### IMPORTANT NOTE:

1. Please note that registration in every semester is **COMPULSORY**. Students who have exceeded the normal study period are required to apply for an extension of study period before being registered
2. Please ensure your status is clear from finance blocked to avoid delay in registration. Failure to register (courses/research proposal/research paper/dissertation/thesis) may lead to non-registered (NR) status and ultimately termination of the study (TD) from IIUM
3. Forms and more information please obtain from iMaalum, KENMS and CPS website

# GOT STUDY PLAN

## MASTER IN FINANCE (MIXED MODE)

12CH (COURSES) + 30CH (DISSERTATION)= 42CH



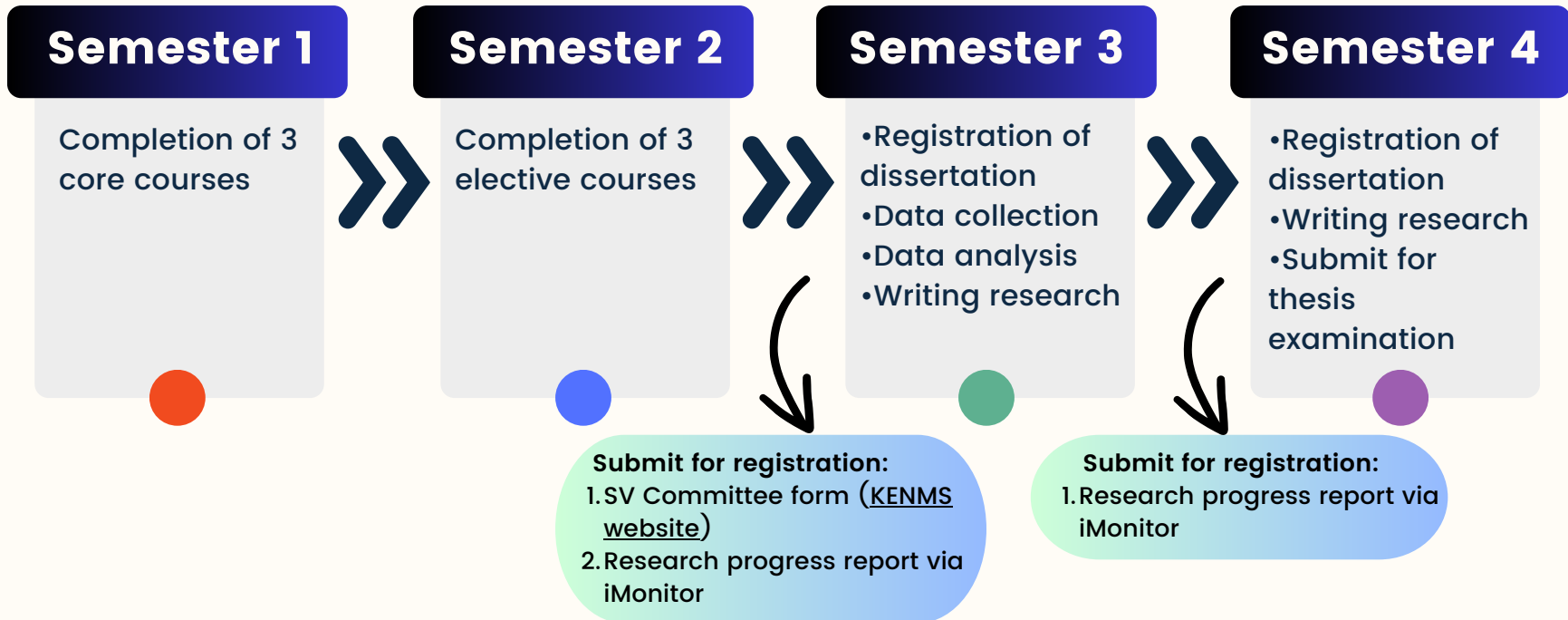
### IMPORTANT NOTE:

- 1.Please note that registration in every semester is **COMPULSORY**. Students who have exceeded the normal study period are required to apply for an extension of study period before being registered
- 2.Please ensure your status is clear from finance blocked to avoid delay in registration. Failure to register (courses/research proposal/research paper/dissertation/thesis) may lead to non-registered (NR) status and ultimately termination of the study (TD) from IIUM
- 3.The student must submit the intention to submit research work at least 3 months in prior to the final submission via iViva system
- 4.To avoid any rejection, please ensure the completion checklist before upload the final submission for thesis examination via iViva system; **Final Thesis (follow the IIUM thesis guideline), Turn-it-in Report & English Abstract (verified by the Supervisor), Arabic Abstract (verified by IIUM Academy)**
- 5.Forms and more information please obtain from iMaalum, KENMS and CPS website

# GOT STUDY PLAN

## MASTER OF SCIENCE IN ACCOUNTING (MIXED MODE)

18CH (COURSES) + 22CH (DISSERTATION)= 40CH



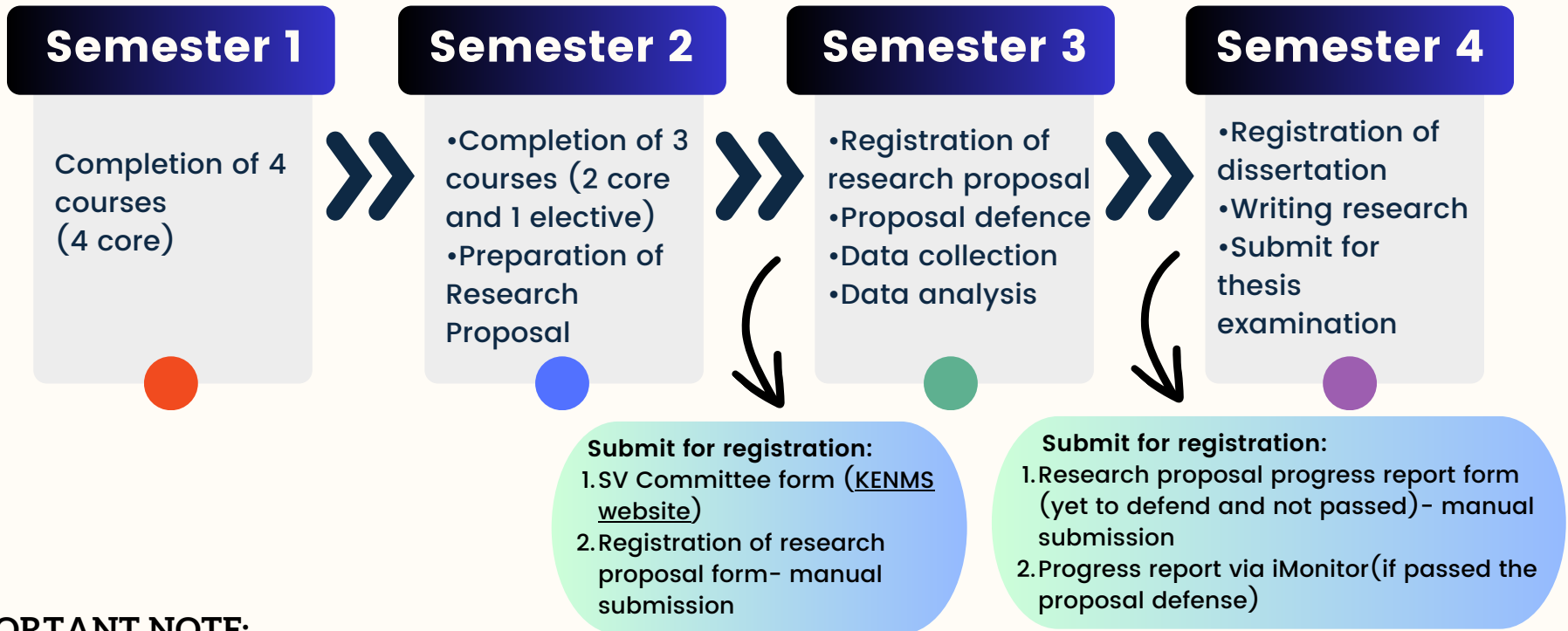
### IMPORTANT NOTE:

1. Please note that registration in every semester is **COMPULSORY**. Students who have exceeded the normal study period are required to apply for an extension of study period before being registered
2. Please ensure your status is clear from finance blocked to avoid delay in registration. Failure to register (courses/research proposal/research paper/dissertation/thesis) may lead to non-registered (NR) status and ultimately termination of the study (TD) from IIUM
3. The student must submit the intention to submit research work at least 3 months in prior to the final submission via iViva system
4. To avoid any rejection, please ensure the completion checklist before upload the final submission for thesis examination via iViva system; **Final Thesis (follow the IIUM thesis guideline), Turn-it-in Report & English Abstract (verified by the Supervisor), Arabic Abstract (verified by IIUM Academy)**
5. Forms and more information please obtain from iMaalum, KENMS and CPS website

# GOT STUDY PLAN

## MASTER OF SCIENCE IN MARKETING (MIXED MODE)

21CH (COURSES) + 21CH (DISSERTATION)= 42CH



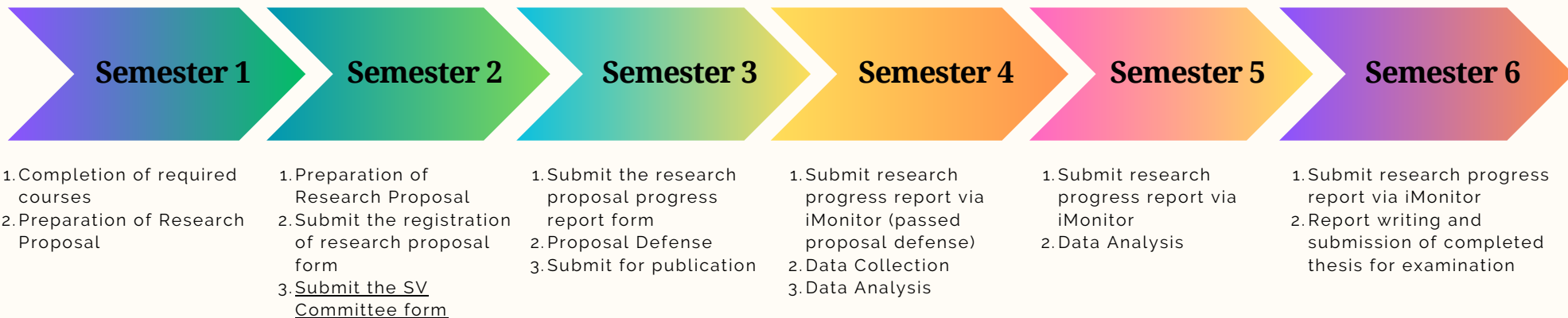
### IMPORTANT NOTE:

- 1.Please note that registration in every semester is **COMPULSORY**. Students who have exceeded the normal study period are required to apply for an extension of study period before being registered
- 2.Please ensure your status is clear from finance blocked to avoid delay in registration. Failure to register (courses/research proposal/research paper/dissertation/thesis) may lead to non-registered (NR) status and ultimately termination of the study (TD) from IIUM
- 3.Please liaise with the PG Coordinator for proposal defense and submit the **proposal, Proposal Defense Form (Pink Form) & research proposal progress report** form to PG Unit
- 4.The student must submit the intention to submit research work at least 3 months in prior to the final submission via iViva system
- 5.To avoid any rejection, please ensure the completion checklist before upload the final submission for thesis examination via iViva system; **Final Thesis (follow the IIUM thesis guideline), Turn-it-in Report & English Abstract (verified by the Supervisor), Arabic Abstract (verified by IIUM Academy)**
- 6.Forms and more information please obtain from iMaalum, KENMS and CPS website



# DOCTOR OF PHILOSOPHY (MIXED MODE)

Doctor of Philosophy (Accounting), Doctor of Philosophy (Economics) & Doctor of Philosophy (Business Administration)

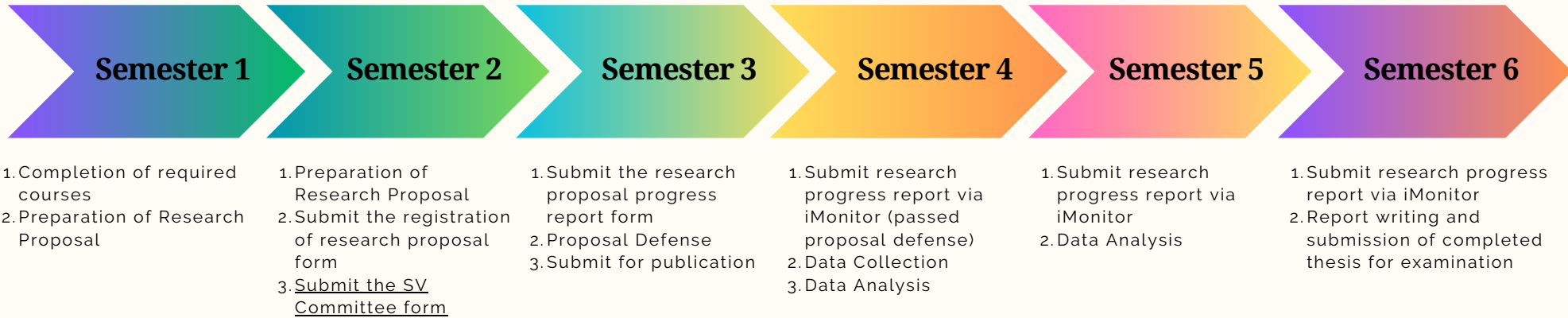


## IMPORTANT NOTE:

1. Please note that registration in every semester is **COMPULSORY**. Students who have exceeded the normal study period are required to apply for an extension of study period before being registered
2. Please ensure your status is clear from finance blocked to avoid delay in registration. Failure to register (courses/research proposal/research paper/dissertation/thesis) may lead to non-registered (NR) status and ultimately termination of the study (TD) from IIUM
3. **Registration after completed required courses early every semester:**
  - a. Registration of research proposal form (first time registration)- manual submission
  - b. Research proposal progress report form (yet to defend and not passed)- manual submission
  - c. Research progress report (if passed the proposal defense)- via **iMonitor**
4. For proposal defense, please submit the softcopy of the proposal (in PDF format), Turn-it-in report (generated by supervisor), registration confirmation slip (from iMa'luum) & request for PD form (pink form)-KENMS Website
5. The student must submit the intention to submit research work at least 3 months in prior to the final submission via iViva system
6. The publication requirement for mixed mode students with Matric Number '**G181xxx & beyond**'- minimum PE is 1
7. The publication requirement for mixed mode students with Matric Number '**G141xxx – G173xxx**'- have at least one (1) paper accepted in a journal prescribed by their respective Centre of Studies upon submission of their thesis. This paper is to be based on their thesis
8. To avoid any rejection, please ensure the completion checklist before upload the final submission for thesis examination via iViva system; **Final Thesis (follow the IIUM thesis guideline), Turn-it-in Report & English Abstract (verified by the Supervisor), Arabic Abstract (verified by IIUM Academy) and Proof of Publication**
9. Forms and more information please obtain from iMaalum, KENMS and CPS website

# DOCTOR OF PHILOSOPHY (RESEARCH MODE)

Doctor of Philosophy (Accounting), Doctor of Philosophy (Economics) & Doctor of Philosophy (Business Administration)

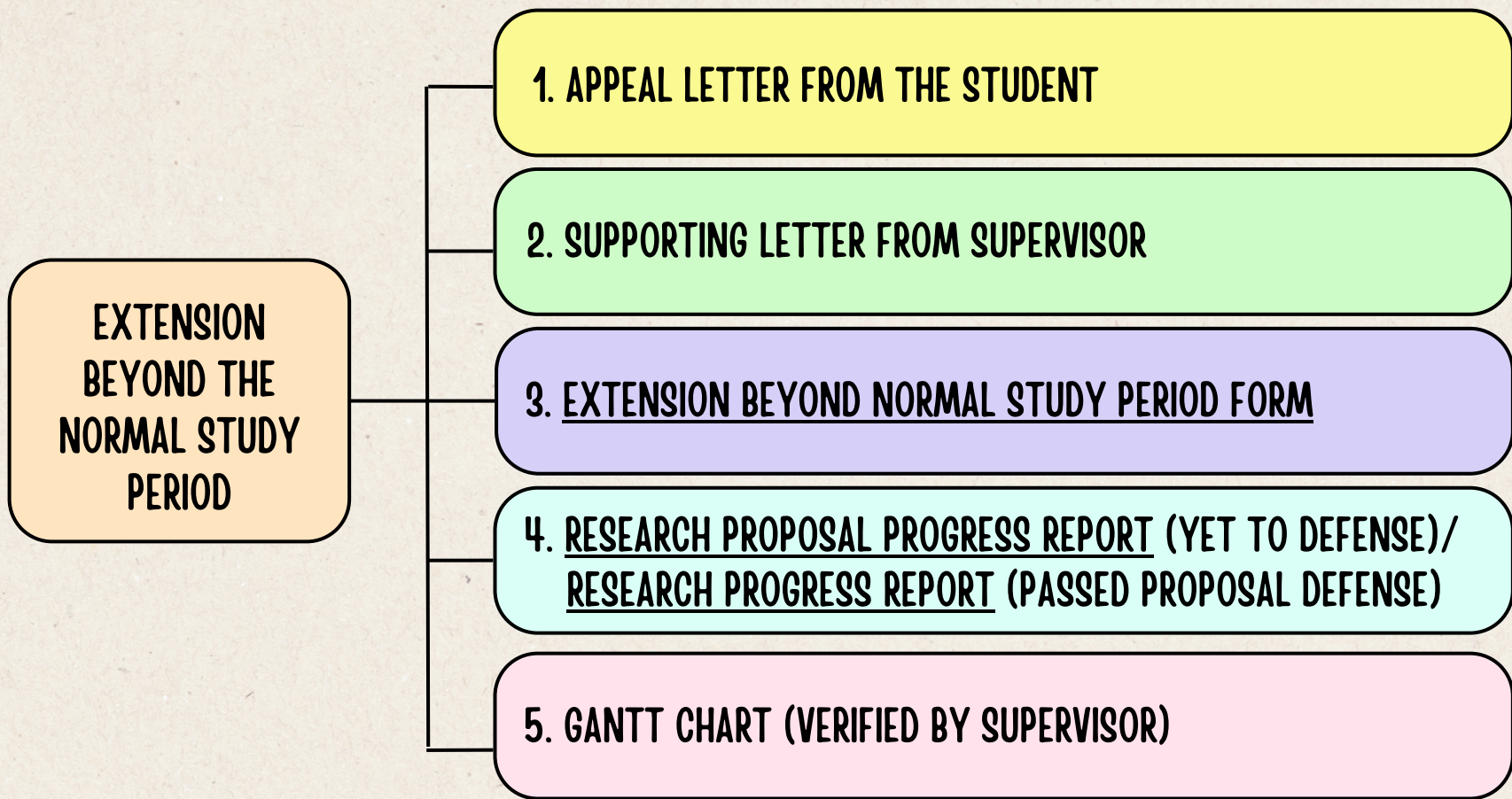


## List of programme & required courses:

- **Doctor of Philosophy (Accounting)**
  - Research Methodology
- **Doctor of Philosophy (Economics)**
  - Research Methodology
  - Islamic Economics
- **Doctor of Philosophy (Business Administration)**
  - Research Methodology
  - Quantitative Research Methods
  - Qualitative Research
- Student will be given a 'Pass' or 'Fail'
  - Pass: 65 and above
  - Fail: 64 and below

## **IMPORTANT NOTE:**

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2. Please ensure your status is clear from finance blocked to avoid delay in registration. Failure to register (courses/research proposal/research paper/dissertation/thesis) may lead to non-registered (NR) status and ultimately termination of the study (TD) from IIUM
3. **Registration after completed required courses early every semester:**
  - a. Registration of research proposal form (first time registration)- manual submission
  - b. Research proposal progress report form (yet to defend and not passed)- manual submission
  - c. Research progress report (if passed the proposal defense)- via **iMonitor**
4. For proposal defense, please submit the softcopy of the proposal (in PDF format), Turn-it-in report (generated by supervisor), registration confirmation slip (from iMa'luum) & request for PD form (pink form)- KENMS Website
5. Students must complete **enhancement course(s)** as determined by the respective department and a Kulliyah **PG Ibadah Camp** as part of the graduation requirements
6. The student must submit the intention to submit research work at least 3 months in prior to the final submission via iViva system
7. The publication requirement- minimum PE is 2 (At least 1 PE from indexed journal)
8. To avoid any rejection, please ensure the completion checklist before upload the final submission for thesis examination via iViva system; **Final Thesis (follow the IIUM thesis guideline), Turn-it-in Report & English Abstract (verified by the Supervisor), Arabic Abstract (verified by IIUM Academy) and Proof of Publication**
9. Forms and more information please obtain from iMaalum, KENMS and CPS website



Type of Programme	Type	Minimum Duration (Academic Years)	Normal Duration (Academic Years)	Maximum Duration (Academic Years)
Master	Full-time	1	2	3
Master	Part-time	2	4	5
Ph.D	Full-time	2	3	6
Ph.D	Part-time	3	6	8

Please submit the completed forms with the required signatures together with supporting documents via email to Sr. Nieza (honorhanieza@iium.edu.my) and carbon copy (cc) to Br. Faizal (faizalmithali@iium.edu.my)

The approval process may take slightly more than three weeks. We will present your appeal at the Kulliyah Postgraduate Committee (KPGC) Meeting and subsequently recommend it for approval at the University Committee for Postgraduate Studies (UCPS). Both KPGC and UCPS meet monthly. The CPS will issue you the confirmation letter and register your course once the application is approved.

# CHECKLIST FOR SUBMISSION FINAL THESIS MIXED MODE AND RESEARCH STUDENT

01

Final master dissertation/research paper/thesis (Please refer to the guideline for thesis format <https://centre.iium.edu.my/cps/iium-thesis-manual/>)

02

Correction form

Master:

- PASSED WITH MINOR: signed by SV & PG Coordinator;
- PASSED WITH MAJOR: signed by SV, examiners & PG Coordinator

PhD

- Signed by Post Viva Supervisor

03

Turn-it-in report (verified by SV)

04

Approved abstract English (verified by SV)

05

Verified abstract Arabic (please obtain a service from IIUM Academy or any arabic translator)

+603-6421 5000 | +6011-6353 3055 | [academy@iium.edu.my](mailto:academy@iium.edu.my)

06

Publication (For PhD students only)

**For proofreading and formatting, please obtain service from IIUM Academy OR PIC below (formatting only);**

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