



APPLICATION FOR CHANGE OF PROGRAMME (WITHIN KULLIYAH)

KULLIYAH OF ECONOMICS AND MANAGEMENT SCIENCES

Important Notes

1. Students must complete at least one (1) semester in their original programme at the Kulliyah before applying for a change of programme.
2. A change of programme is applicable only to students who have attempted not more than forty (40) credit hours.
3. A change of programme is permitted only once during a student's duration of studies.

SECTION A: STUDENT INFORMATION

Name : _____

Matric No. : _____ Telephone No. : _____ Email : _____

Major / Programme : _____

Semester : _____ Session : _____ Year : _____

Credit Earned : _____ Current Workload (Credit Hours) : _____ CGPA : _____

* Kindly attach your confirmation slip and latest examination result slip.

SECTION B: PROGRAMME PREFERENCE (INTENDED CHANGE)

Bachelor of Accounting (Honours)		Bachelor of Finance (Islamic Finance) (Honours)	
Bachelor of Economics (Honours)		Bachelor of Business Administration (Honours)	

Reason(s) for Change:

* Kindly attach any relevant supporting documents.

SECTION C: DECLARATION BY STUDENT

I hereby declare that the information provided in this application is true and correct, and I understand that approval is subject to the rules and decision of the Kulliyah and the University.

Student's Signature : _____

Date : _____

SECTION D: APPROVAL BY UNDERGRADUATE COORDINATOR (CURRENT PROGRAMME)

Approved	
Not Approved	

Remarks:

Signature &
Stamp :

Date : _____

SECTION E: APPROVAL BY UNDERGRADUATE COORDINATOR (INTENDED PROGRAMME)

Approved	
Not Approved	

Signature &
Stamp :

Remarks:

Date :

SECTION F: VERIFICATION BY DEPUTY DEAN (ACADEMIC AND INTERNATIONALISATION) / ACADEMIC OFFICE

Verified By: _____
(Signature & Stamp)

Date: _____