Our Reference : IIUM/

Date : XX JAN 2023

Mr./ Madam/ Br./ Sr.

Designation

KCDIOM

*Assalāmu cAlaikum Warahmatullāhi Wabarakātuh*

Dear Mr./Madam/ Br./Sr

**APPOINTMENT AS A MEMBER OF THE QUOTATION OPENING COMMITTEE**

**~ Procurement Title :**

May this letter reach your good self in the best of health and circumstances by the grace of *Allāh subhānahū watacalā*.

I am pleased to appoint you as a member of the Quotation Opening Committee with effect from **XX January 2023.**

On this occasion, please accept my sincere congratulations and very best wishes. I hope you will be able to contribute meaningfully to the University in accordance with its Vision and Mission. (Please state the relevant policies and TOR as the QC member)

We pray to *Allāh subhānahū watacalā* to guide us all to work sincerely for the betterment of the Muslim Ummah and humanity.

Thank you. *Wassalam.*

**………………..**

Head of KCDIOM

International Islamic University Malaysia