



**KULLIYAH OF ENGINEERING**

**APPLICATION FOR UPGRADING FROM MASTER OF SCIENCE IN ENGINEERING (MSENG)  
TO DOCTOR OF PHILOSOPHY (PhD) IN ENGINEERING**

Semester  Session  /

**A. To Candidate:**

1. To determine your eligibility for upgrading your MASTER OF SCIENCE IN ENGINEERING (MSENG) TO DOCTOR OF PHILOSOPHY (PhD) IN ENGINEERING, you must ensure that you have fulfilled/attached the followings. Please tick (/) the relevant boxes.

Requirement	Tick (/)	Remark
i. Within ONE (1) year after the registration of the master' degree (Submission must be done before the end of Second Semester Of Registration (Subsequent Semester after the Registration))		
ii. Recommendation from the supervisor		
iii. Abstract (not more than 300 words)		
iv. Indexed Journal paper accepted		
v. Recommended by Comprehensive Exam (CE) Committee		
vi. A concise overview of the research should include the following: a. Brief description of the research problem, its background. b. Research aims, questions or hypotheses c. Sources of data, procedures for its collection and techniques of analysis d. Extended summary of progress and expected results e. Plans for completion and an indication why you believe the work will be of a Doctoral standard		
vii. Supporting documents (if necessary)		

2. Please complete Section A and include the item i, ii, iii, iv, v and vi before submitted to the Head of Department of your Kulliyyah/Institute.

**B. Head of Department:**

Please submit the duly completed form to the Deputy Dean (Research & Postgraduate) of your Kulliyyah/Institute

**C. To Deputy Dean (Research & Postgraduate) of the Kulliyyah/Institute**

- i. Kindly advise the Kulliyyah Postgraduate Committee (KPGC)
- To form Evaluation Panel which should consists of a supervisor and two other members in the relevant field of whom may be from outside the University.
  - The KPGC must arrange for a student a defence session with the Panel and each member must write a report on the student's performance, as well as the suitability of the research for a PhD programme
  - The application and reports must be discussed by the Kulliyyah's Postgraduate Committee
- ii. Its recommendations should be endorsed by the Senate through the Dean, Centre for Postgraduate Studies.

**NOTE:** Please complete the (CPS/adm04) form if you have any changes in your personal particulars (such as e-mail address & mobile phone number)

**SECTION A : TO BE COMPLETED BY THE CANDIDATE**

1. Name:	2. Matric No.:
3. Programme:	4. Tel. No.:
5. Title of Thesis/Research	
6. Name of Supervisor:	
7. Name of Co-Supervisor:	

**SECTION B : TO BE COMPLETED BY THE HEAD OF DEPARTMENT (IF RELEVANT)**

Recommended <input type="checkbox"/>	Not Recommended <input type="checkbox"/>
_____	_____
Signature and Official Stamp	Date

**SECTION C : TO BE COMPLETED BY THE EVALUATION PANEL**

Recommended <input type="checkbox"/>	Not Recommended <input type="checkbox"/>
_____	_____
Signature and Official Stamp Chairperson of Evaluation Panel	Date
Name of Panelist 1:	
_____	_____
Signature and Official Stamp	Date
Name of Panelist 2:	
_____	_____
Signature and Official Stamp	Date

**SECTION D : TO BE COMPLETED BY THE DEPUTY DEAN (POSTGRADUATE & RESEARCH)  
KULLIYYAH / INSTITUTE**

Decision of the Kulliyah's Postgraduate Committee:	
Recommended <input type="checkbox"/>	Not Recommended <input type="checkbox"/>
_____	_____
Signature and Official Stamp	Date

**OFFICE USE (CENTRE FOR POSTGRADUATE STUDIES)**

<b>DATE RECIEVED</b>	<b>ACTION/REMARKS</b>