HOW TO UPLOAD MODIFIED OSPE IN I-TA'LEEM?

KULLIYYAH OF MEDICINE EXPERIENCE

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The Centre for Professional Development (CPD) is IIUM's academic service unit that promotes and supports teaching and learning excellence in direct support of the University's mission and vision. To assist the academic community in designing the teaching that would best facilitate students learning.

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ACKNOWLEDGEMENT

All praise to Allah SWT, the Most Gracious and Most Merciful.

We would like to extend my sincerest thank you to Prof. Dr Imad Ad-Deen-our beloved Head of Department, Dr Soraya-the then-chief of the ERTL Exam Unit-, and members of the department for the opportunity to be part of the team. Special appreciation to Assoc. Prof. Dr Mira Kartiwi and their team in the Centre of Professional Development for always helping us out when we are in need. The content of this book comes from our experience gained over the one year plus of conducting online integrated assessment in Kulliyyah of Medicine. It serves as guidance to all lecturers on how to upload Modified OSPE (M-OSPE) or data picture questions in the iTa'LeEM effectively.

TABLE OF CONTENTS
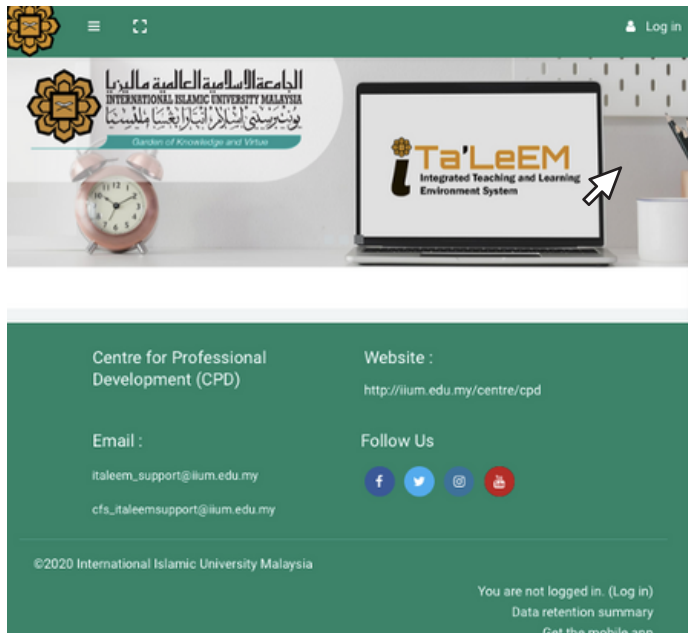
LOGIN INTO ITA'LEEM

The first step is to log in to your account in iTa'LeEM .
1. Open the website https://italeemc.iium.edu.my

LOGIN INTO I-TA'LEEM

2. Key-in your username and password and click "Log in".

CHAPTER 01

Creating the Quiz

CREATING THE QUIZ

1.   At the landing page, scroll left or right in the "Course overview" section

CREATING THE QUIZ

2. Select the Course of interest. For example, "MBBS 1210 NORMAL RESPONSE AND PROCESS TO DISEASED STATE".

SEM1 MBBS 1210 NORMAL RESPONSE AND PROCESS TO DISEASED STATE
Dashboard / My courses / MBBS 1210 SEM1

154 ENROLLED STUDENTS

2 IN PROGRESS

0 STUDENTS COMPLETED

152 YET TO START

General
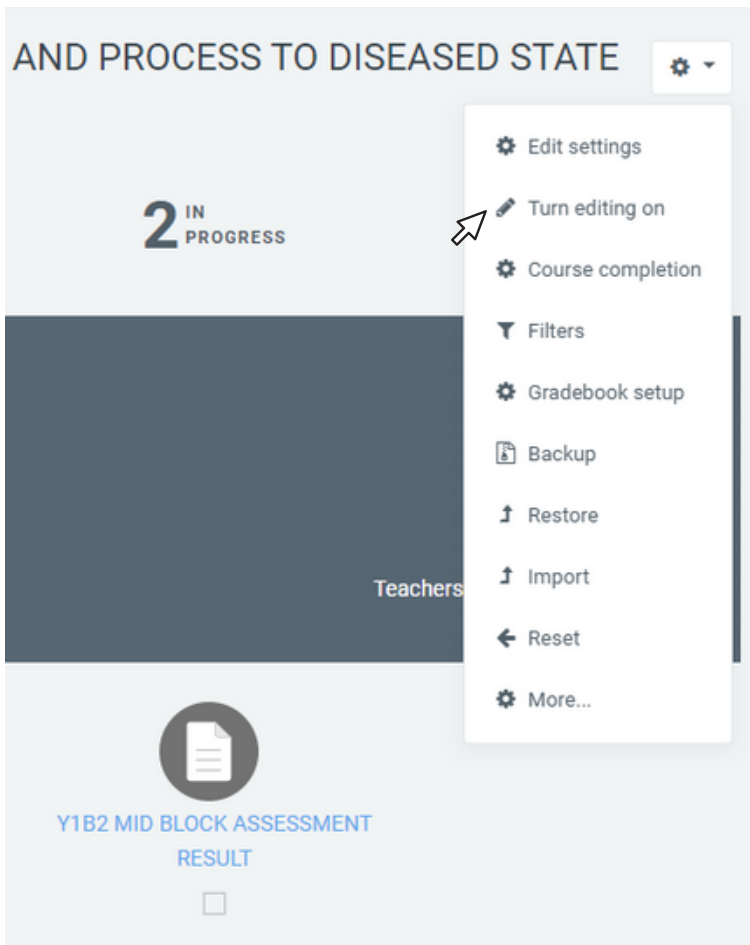
Teachers

Announcements

Y1B2 MID BLOCK ASSESSMENT RESULT

CREATING THE QUIZ

3. Click on the setting icon and select Turn editing on.

CREATING THE QUIZ

4. Click on Add Section and name the section

CREATING THE QUIZ

5. Add an activity in the new section

CREATING THE QUIZ

4. Select the activity as "Quiz" and click "Add".

CREATING THE QUIZ

5. Name the "Quiz" and the description of the paper

SEM1 MBBS 1210 NORMAL RESPONSE AND PROCESS TO DISEASED STATE

Dashboard / My courses / MBBS 1210 SEM1 / MBBS 1210 OSPE
/ Adding a new Quiz to MBBS 1210 OSPE

Adding a new Quiz to MBBS 1210 OSPE ?

▶ Expand all

▼ General

Name ❗ OSPE PAPER 1

Description

Instruction

- This is a **SINGLE ATTEMPT QUIZ**
- This quiz has **20 questions.**
- You **MUST** answer all questions.
- Time allocated is **40 minutes.**
- You **CANNOT 'Back'** or change your answers once you have moved to the next answer.
- If you 'Flog' the question, you CANNOT REATTEMPT

☑ Display description on course page ?

CREATING THE QUIZ

6. Fill in the timing as per schedule.

▼ **Timing**

Open the quiz   ❷
| 20 ⬍ | July ⬍ | 2021 ⬍ | 09 ⬍ | 00 ⬍ | 📅 | ✅ Enable |

Close the quiz
| 20 ⬍ | July ⬍ | 2021 ⬍ | 10 ⬍ | 06 ⬍ | 📅 | ✅ Enable |

Time limit   ❷
| 0 | minutes ⬍ | ☐ Enable |

When time expires   ❷
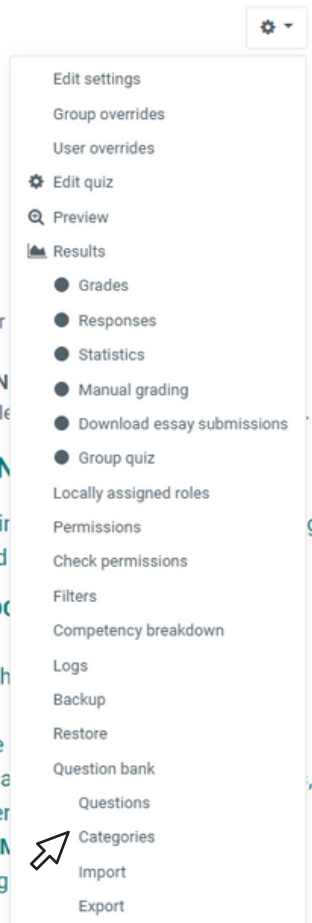| There is a grace period when open attempts can be submitted, but no more que ⬍ |
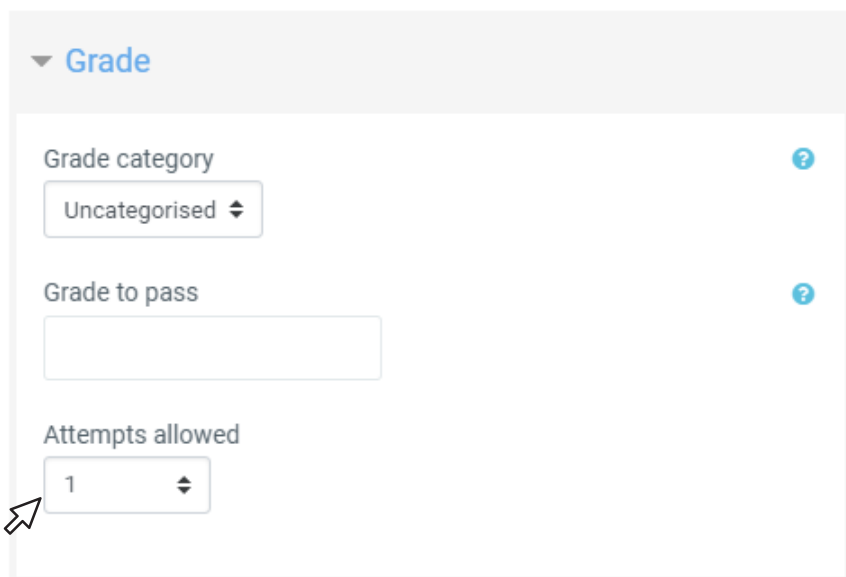
Submission grace period   ❷
| 10 | minutes ⬍ | ✅ Enable |

CREATING THE QUIZ

7. Be sure to select Attempts allowed as 1.

CREATING THE QUIZ

8. For the Layout, select "Sequential" for Navigation Method to make the question no turning back.
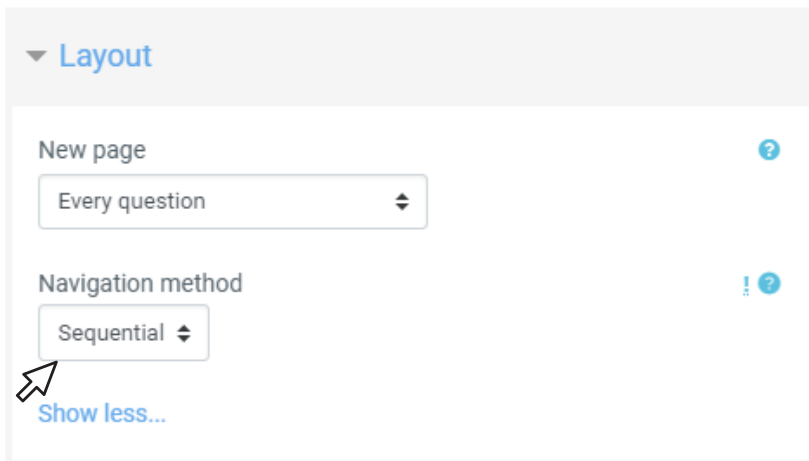
CREATING THE QUIZ

9. For the question behaviour, select "Yes" to shuffle within questions.

CREATING THE QUIZ

10. For the review options, untick all options.

CREATING THE QUIZ

11. For the common module settings, select the availability as "Hide from students". The quiz can be shown on the quiz is completed. Click on "Save and display".

CHAPTER 02

Creating Question Bank

CREATING THE QUESTION BANK

1. No questions added yet. Go to the Question Bank by click on the ⚙ (setting) icon and select "Categories".

CREATING THE QUESTION BANK

2. Select the Parent Category and name the Category.
Click "Add category'.

CREATING THE QUESTION BANK

3. "Create a new question" in the Question Bank.

SEM1 MBBS 1210 NORMAL RESPONSE AND PROCESS TO DISEASED STATE

Dashboard / My courses / MBBS 1210 SEM1 / MBBS 1210 OSPE / OSPE PAPER 1 / Question bank / Questions

Questions   Categories   Import   Export

Question bank

Select a category:

OSPE PAPER 1 (10)   ⇕

No tag filters applied

Filter by tags...   ▼

☐ Show question text in the question list

Search options ▼

☑ Also show questions from subcategories

☐ Also show old questions

Create a new question ...

	T ⏶ Question	Actions	Created by	Last modified by
☐	Question name / ID number		First name / Surname / Date	First name / Surname / Date

CREATING THE QUESTION BANK
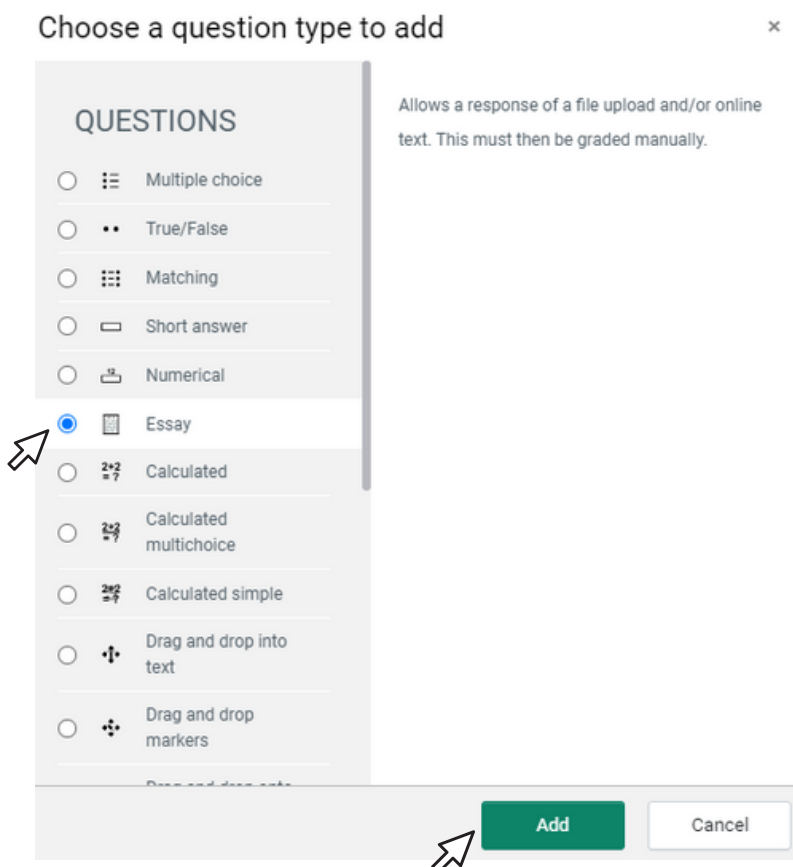
4. Select "Essay" as the question type.

CREATING THE QUESTION BANK

5. Write the Unit and the name of the lecturer for the "Question name". Copy and paste the question from the MS word to i-Ta'LeEMc and edit in the "Question text" accordingly.

Adding an Essay question❓

▶ Expand all

▼ General

Category

OSPE PAPER 1 (10) ⬍

Question name ❗

Question text ❗

CREATING THE QUESTION BANK

6. For the Response Options, edit the "Input box size"
to 15 lines up 40 lines according to suitability.

▼ Response Options

Response format

HTML editor ⬍

Require text

Require the student to enter text ⬍

Input box size

15 lines ⬍

Allow attachments

No ⬍

Require attachments   ❓

Attachments are optional ⬍

Accepted file types   ❓

Accepted file types

Accepted file types [   ] Choose   No selection

CREATING THE QUESTION BANK

7. Copy and paste the question from the MS word to i-Ta'LeEMc and edit in the "Information for graders".
Click "Save changes".

CHAPTER 03

Add in the M-OSPE questions

ADD IN THE M-OSPE QUESTION

1. To add questions to the quiz from the question bank, go back to OSPE Paper 1. Click "Edit Quiz" on the settings icon.

ADD IN THE M-OSPE QUESTION

2. Select Add on the top right and select "from question bank".

ADD IN THE M-OSPE QUESTION

3. Select the category and tick all the questions from the question bank.

Add from the question bank at the end   ✕

Select a category:

OSPE PAPER 1 (10)   ⇕

No tag filters applied

Filter by tags...   ▼

Search options ▼
☑ Also show questions from subcategories
☐ Also show old questions

☑ T ▲   Question

➕ ☑ ▦ BIO DR ██ OF 🔍
➕ ☑ ▦ BIO DR ██ PL 🔍
➕ ☑ ▦ MIC DR ███████████████████████████████████████ A! 🔍
➕ ☑ ▦ PARA DR ███████████████████████████████████████ GL 🔍
➕ ☑ ▦ PAT PROF ███████████████████████████████████████ P 🔍
➕ ☑ ▦ PHA DR ██ F 🔍
➕ ☑ ▦ PHA DR ██ 🔍
➕ ☑ ▦ PHA DR ██ 🔍
➕ ☑ ▦ PHY DR ██ 🔍
➕ ☑ ▦ PROF ██ 🔍

Add selected questions to the quiz

ADD IN THE M-OSPE QUESTION

4. Edit the marks (5.00) for each question and press "Enter".

ADDING IN M-OSPE QUESTION
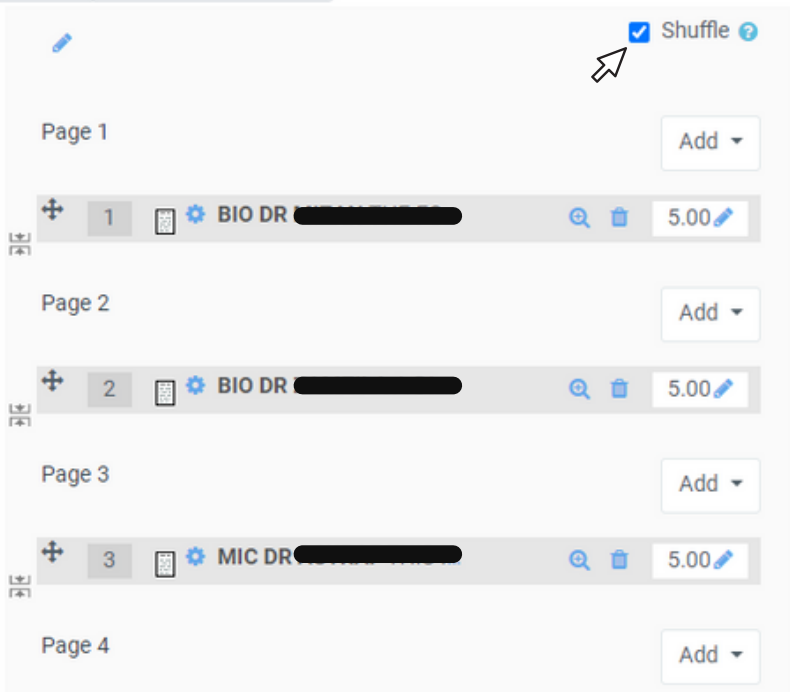
5. Edit Quiz: Tick Shuffle on the top right.

ADD IN THE M-OSPE QUESTION

6. Click on "Preview quiz now" to preview OSPE Paper 1 with all the questions.

OSPE PAPER 1

Instruction

- This is a **SINGLE ATTEMPT QUIZ**
- This quiz has **20 questions.**
- You **MUST** answer all questions.
- Time allocated is **40 minutes.**
- You **CANNOT 'Back'** or change your answers once you have moved to the next answer.
- If you 'Flag' the question, you **CANNOT REATTEMPT** the question.
- When you have finished the quiz, please click on **'Submit all and finish'.**

INTEGRITY DECLARATION

As a student of Kulliyyah of Medicine IIUM, I understand that during this synchronized online Integrated Assessment:

1. I have **READ AND UNDERSTOOD** the instructions provided by the examiners.
2. I am only allowed to answer the questions according to the **allocated time.**
3. **I WILL NOT CHEAT** during the assessment session. I will not use any other gadgets, applications, books, reading materials, or open other internet browsers to look for answers.
4. **I WILL NOT CONTACT OR COMMUNICATE** with OTHER STUDENTS or ANYONE during the assessment session to look for answers.

I hereby declare that this assessment is purely my effort.

Attempts allowed: 1

The quiz will not be available until Tuesday, 20 July 2021, 9:00 AM

This quiz will close on Tuesday, 20 July 2021, 10:06 AM.

Preview quiz now
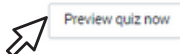
MANUAL GRADING

For the manual grading of the M-OSPE
questions, refer to:

**ITA'LEEM SERIES: MANUAL GRADING
FEATURES IN ITA'LEEM**

CONCLUSION

AUTOMATED

The Quiz feature in iTa'LeEM offers an automated analysis of quality of questions.

FEASIBLE

Analysing the quality and power of questions in iTa'LeEM quiz is fairly easy and straight-forward.

USER-FRIENDLY

It is highly recommended to use this feature for future assessment.

REFERENCES

Moodle.org (2010). Essay question type. Moodle. https://docs.moodle.org/39/en/Essay_question_type

ITA'LEEM QUIZ SERIES:
HOW TO UPLOAD MODIFIED OSPE IN ITA'LEEM?

iTa'LeEM Quiz Series is a series of the e-book to guide and encourage IIUM academic staff to utilise the quiz function in iTa'LeEM. From constructing the quiz, conducting the assessment, to marking and analysing the results, iTa'LeEM quiz proves as a comprehensive e-learning platform that extends beyond teaching and learning to assessment.