

**QUOTATION FORM**

**(DETAILED SPECIFICATIONS OF PRODUCTS/SERVICES)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | IIUM Requirement | Quantity | Bidder’s Proposal | Remark |
| **A)** | **Specific Requirement**  |
|  | 1. Specification of Products/Services |  |  |  |
| 2. Preventive Maintenance  |  |  |  |
| 3. Warranty Period |  |  |  |
| **B)** | **Additional Requirement**  |
|  | 1. Delivery Period  |  |  |  |
| 2. Training |  |  |  |
| 3. Authorised Letter / Sole Distributor |  |  |  |
| 4. Product Brochure / Catalogue / Sample |  |  |  |
| 5. Technical Staff |  |  |  |
| 6. Past experience |  |  |  |
| **C)** | **Payment Terms and Conditions** |  |  |  |
|  | 1. Monthly / Quarterly / Staggered Payment |  |  |  |

Authorized Signature :

Name :

Company Official Stamp :

Date :

**\*All fields are required to be filled in**