Workstation: RMC
Version : 04
Revision : 03
Effective : 22/1/2025



INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA

RESEARCH MANAGEMENT CENTRE

APPLICATION FOR PUBLICATION FACILITATION FEE

NAME:	STAFF / MATRIC NO :

CHECKLIST BY THE RESEARCHER:

No	Items	Check List (Please tick)
1	Application Form	
2	The applicant is an IIUM active staff who has no research funding to support the publication fee or post-doctoral fellow	
3	The principal author (first academic author or corresponding author) of the article must be of IIUM's affiliation. If the first author is a student, the student must be of IIUM's affiliation. Research Activities involve to produce the publication must be conducted in IIUM.	
4	Copyof the published full article (the article must include IIUM affiliation)	
5	Receipt of fee payment and copy of payment instruction (verified by the RMC). All the receipts must be submitted within the 6 months from the date of receipt.	
6	Evidence that the article is publish in an indexed journal (WoS Q1, Q2, Q3, Q4, ESCI or Scopus).	
7	The journal is not published by MDPI, FRONTIER, & HINDAWI	
8	The copy of the article has been deposited into IREP	

CHECKLIST BY THE RMC:

No	Items	Check List (Please tick)
1	Maximum amount is RM 5,000.00 per staff/year with a limit of RM2,500 for each claim	
2	The budget is available, subject to the availability of the publication facilitation fee	
3	Verification bythe IIUM Library	

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Research Management Centre (RMC), IIUM Tel: 03-6421 5017 Fax: 03-6421 4862

For RMC Stamp Received:

For IIUM Library Stamp Received:

PUBLICATION FEE FACILITATION FORM		
PART I : APPLICANT PARTICULARS	BANK PARTICULARS	
Name:	Bank's Name:	
	Account No.:	
	Bank Address:	
Staff / Matric No.:	Swift Code/Branch Code/IBAN No.: (For TT Only)	
Email:		
Kulliyyah:		
Tel. / Hand Phone No:		
I.C / Passport No:		
PART II: TYPE OF PUBLICATION	PART III : AMOUNT REQUESTED:	
Please indicate the type of publication for:		
WOS (Q1, Q2, Q3, Q4, ESCI) and SCOPUS:		

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PART IV: DETAILS OF PAPER OR ARTICLE	
Title of the Paper or Article:	
1	
Name of Journal and Publisher:	
1 401010	
Date of Publication:	
Volume No.:	No. of Pages:
ISSN / E-ISSN:	IREP NO:
PART V: DECLARATION BY APPLICANT	*COMPULSORY FOR POST-DOCTORAL FELLOW APPLICANT ONLY
I, (Name)	
	PART VI: VERIFICATION BY SUPERVISOR
	I, hereby verify the above claim.
hereby declare that all the information given herein	
is true and that I have NOT applied for the reimbursement of publication fee for this article	
elsewhere. I have also enclosed the supporting	Signature and Official Stamp Date
documents for reference.	Signature and Strictar Stamp Bate
I am also aware that this is NOT a publication	PART VII: VERIFICATION BY HEAD
incentive as I will only be reimbursed for the amount that I have spent for my publication.	OF DEPARTMENT / HEAD OF
The second secon	RESEARCH
	I, hereby verify the above claim.
Signature of Applicant Date	
	Signature and Official Stamp Date
	515 nature and Official Staffip Date

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FOR THE HUM LIBRARY USE		
Verified by IIUM Library: (Tick/where applicable		
a) WOS (Q1/Q2/Q3/Q4 /ESCI) SCOPUS Verified and recommended Verified and not recommended	b) IREP No	
Signature and Official Stamp	Date	
FOR THE	RMC USE	
Approved by Director, RMC: Recommended Not Recommended	Remarks:	
Signature and Official Stamp	Date	

ANNOUNCEMENT

EXTENSION OF PUBLICATION FEE PAYMENT FACILITATION TO SCOPUS AND ESCI INDEXED JOURNAL ARTICLES

Assalamu 'alaikum wa rahmatullahi wa barakatuh,

Dear Prof./ Assoc. Prof. / Dr. / Sir / Mdm,

We wish to announce and invite interested researchers to apply for the Publication Fee Payment Facilitation which has been extended from WoS Q1, Q2, Q3 and Q4 to Scopus and ESCI Indexed Journal articles. The guidelines and details are as follows:

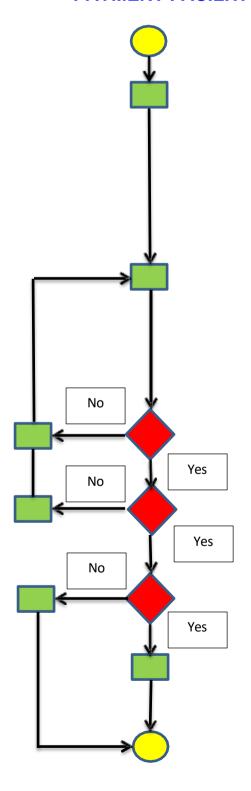
GENERAL GUIDELINES FOR PUBLICATION FEE PAYMENT FACILITATION FOR RESEARCHERS

CRITERIA

- 1. Publications must be accepted for publication in WoS Q1, Q2, Q3 and Q4, Scopus or ESCI Indexed Journals.
- 2. Researcher is to provide evidence that the journal is being indexed by the said indexers.
- 3. The researcher is an active IIUM academic staff who does not have research funding or whose research funding is not adequate to support the publication.
- 4. CFS staff and staff undergoing higher studies under full IIUM scholarship are not entitled to the facilitation fee. However, if he/she publishes with IIUM active staff, then the active staff may apply for reimbursement.
- 5. The principal author (first academic author or corresponding author) of the article must be of IIUM's affiliation. The RMC will not be responsible for any dispute on claims by co-authors.
 - However, for articles published under official collaborative research with other organisations (substantiated by MoA/MoU), the first IIUM author or the IIUM corresponding author of the article may apply for the facilitation.
- 6. The full article that had been submitted and accepted by journal publisher together with acceptance acknowledgement is to be attached with the facilitation form for RMC's verification. The article must have the IIUM affiliation.

- 7. The maximum amount for the reimbursement is RM 5,000.00 per staff/year with a limit of RM2,500 for each claim.
- 8. The availability of the facilitation fee is subject to the availability.

PROCESS FLOW FOR SUBMISSION OF PUBLICATION FEE PAYMENT FACILITATION APPLICATION



Start

The Researcher should upload the published full article into IREP.

Submission of duly completed *Publication Fee Facilitation Form* to the RMC. The following documents must be attached together with the form:

- a) Copy of the published full article (the article must include IIUM affiliation).
- b) Receipt of fee payment (verified by the Dean/ DDPG / HOR / HOD).
- c) Evidence that the article will be
 published in indexed journal (WoS Q1,
 Q2, Q3, Q4, ESCI or Scopus).

Grant Management Unit (GMU), RMC will forward the completed documents from the researchers to the IIUM Library for the verification.

Deputy Director of Grant Management Unit (GMU), RMC will review the documents for the recommendation.

Director of RMC will review the documents for the approval.

RMC will submit the approved application to the Finance Zone 2 for processing the payment.

End

Sample of JCR Quartile Category

INTERNATIONAL JOURNAL OF REMOTE SENSING



Impact Factor

1.724 1.986

2016 5 year

JCR® Category	Rank in Category	Quartile in Category
IMAGING SCIENCE & PHOTOGRAPHIC TECHNOLOGY	13 of 26	Q2
REMOTE SENSING	16 of 29	Q3

Data from the 2016 edition of Journal Citation Reports

Publisher

TAYLOR & FRANCIS LTD, 4 PARK SQUARE, MILTON PARK, ABINGDON OX14 4RN, OXON, ENGLAND

ISSN: 0143-1161 eISSN: 1366-5901

Research Domain

Remote Sensing

Imaging Science & Photographic Technology

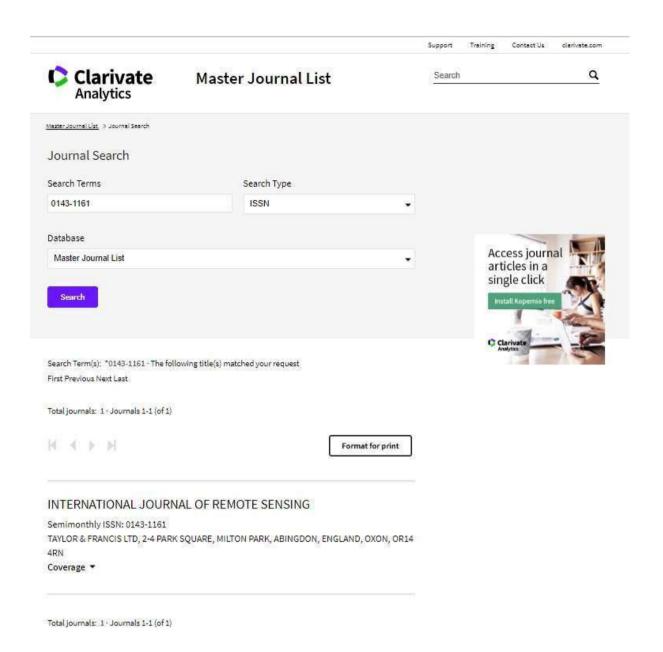
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Source details Feedback) Compare sources) isit Scopus Journal Matrics -IInternational I Jo1.r.a1il of Remote Sensing CitliiS:C:ar,;.i2017 Scopus co eer-agers: from 190 to Present 0 1.93 11blisher. Taylor 81: Fr,ands ISSN: OI :1-1161 E-ISSN: Bat-5901 SJR.2017 Subject area: (i :F:Jt'h - • n @ netter teached thereby the first teached the standard teached teached the standard teached 0 0..796 Vir....r I dC<XJm:.:ait) 5'it dacummt rt Journ Hon:tiip;:is11 SNI 2()17 0 0..853 CiteSc.ore CiteSooFe rank ,!(tren,d Scop11s content oovaerage CiteSoore r-ank 0 Calculated using data from 30 April 2018 CiteSoore 2017 ank Parcentile Citation Cmmt 2017 2,1 7 ata.ti,ans > 1.93 -Doc11ments 2014 - 2016" 1.,110 Doouments) fart .:..nd ?tar.11.-u.:ry'Sciliilrn:: *34/181 v;.,., CrtoSoo m•t o&ilo&r) Croo:Sc°"" FAQ) *CiteStore includes all available document types G,oru • fartii •11dPI• ScKin '-1!:ii CiteScoreTracker 20180 Loe.tu ,t<d on IJ9Jdy, 21'U8 •t<d mo •hly Vi""" C •Soor.. trondo) C: tion Cmmt 20HI 1.,105 Cirati'ons to date> Ad Ci:b.S=:or11,tc-:;"Our M; L 112 -DoCJuments 2015 - 2017 988 Doouments to d:rte) $\label{eq:main_model} $$M:..t;;;.,, i>pl'a:,ing t^{\bullet} \quad \bullet \quad ,m, oompif < l m,o,dillg to Soo..b, I M'''lll\ie.;, \quad , \bullet oo l,liorotiol \bullet ltwo.o$ inc'.u:stry.:..nd a:ca ... About Scopus Lan,g1mge Custome;r Serviic.e 'i.Vb:!.tie,Sooptr'.'l: Contar.rt'.!i!" Con..121ctu:s 1;lj a» C:.,X;: Scopuo blog Pyoool івык SoopuoAPI Priwcy "1t:.;a:;

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Thank you.

RESEARCH MANAGEMENT CENTRE

30th November 2018

PUBLICATION FEE PAYMENT FACILITATION TO POSTDOCTORAL FELLOW

GUIDELINES

- Publication should be co-authored with IIUM Main Supervisor
- Publication should have IIUM affiliation in the author list
- Max allocation is RM5000 per PDF per year, up to 5 publications throughout the fellowship and subject to budget availability
- Open to IIUM's PDF inclusive of fellowship in Malaysia and abroad
- Budget is from RMC trust fund

Download application form:

https://www.lium.edu.my/centre/rmc/research-related





■ BREAKING NEWS

IMPORTANT INFORMATION ON PUBLICATION FACILITATION FEE

Based on the RMC Executive meeting on 24th January 2024, it was agreed that each researcher is entitled to claim for publication facilitation fee of RM5000 per year with a maximum of RM2500 for each claim.



RMC IIUM - Grant Management Unit