**PAPER FOR ACADEMIC QUALITY ASSURANCE COMMITTEE (AQAC) RECOMMENDATION**

**PROPOSAL FOR THE CURRICULUM REVIEW OF**

**<#PROGRAMME NAME>**

**<MQA / XXXX >**

**VIA <STUDY MODE>**

**<KULLIYYAH NAME>**

\*Note: Programme nomenclature must follow the registered nomenclature

1. **INTRODUCTION**  
     
   The objective of this paper is to seek recommendation from the members of the Academic Quality Assurance Committee(AQAC)…<state the objective of the paper>
2. **BACKGROUND OF THE PROGRAMME**

(*This part should detail out the programme background.* ***Must*** *include relevant information related to process of reviewing such as information of last curriculum review (CR) exercise, past audit and etc. Kindly also include the milestone for the CR exercise. Provide the approval date at the Kulliyyah level*)

**Table 1: Student Population**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Intake** | **Enrolment** | **Attrition** | **Graduated** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

*\*Note: The data should cover at least the past 5 years.*

**Table 2: Student Projection**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Intake** | **Enrolment** | **Graduated** |
|  |  |  |  |
|  |  |  |  |
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|  |  |  |  |
|  |  |  |  |

*\*Note: The data should cover at least the next 5 years.*

1. **DETAILS OF REVISION/ JUSTIFICATION**

(*While other relevant information may be included in this section, Table 1, Table 2, Table 3 and Table 4 must be included as part of the main proposal and not in the appendices*)

**Table 3: Existing Structure vs the Proposed Structure against the Programme Standard**

Programme Standard:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Existing** | | | **Proposed** | | | **Standards** | | |
| **Course\*** | **Credit** | **%** | **Course** | **Credit** | **%** | **Course** | **Credit** | **%** |
|  |  |  | **Unicore** |  |  | **Unicore** |  |  |
|  |  |  | **Core** |  |  | **Core** |  |  |
|  |  |  | **Elective** |  |  | **Elective** |  |  |
| **Total** |  |  | **Total** |  |  | **Total** |  |  |

**\****Notes:*

1. *Programme may add more rows to indicate the breakdown used in the programme.*
2. *For Research mode, the percentage (%) column need to be excluded.*

**Table 4: List of Courses for Programme**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Existing course** | | **Proposed course** | | **Justification** |
| Course code | Course title | Course code | Course title |
|  |  |  |  |  |
|  |  |  |  |  |

**\****Note: Programme may add more rows to indicate the breakdown used in the programme.*

**Table 5: Comparison of Programme Content due the CR Exercise**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Code** | **Existing synopsis** | **Proposed synopsis** | **Justification** |
|  |  |  |  |
|  |  |  |  |

**\****Note: This table is not required for Senate proposal since course outlines are provided in the proposal for Senate endorsement.*

Effective date:

1. **CONCLUSION**

The AQAC members are kindly requested to recommend and to approve the proposal as presented in this paper to be forwarded for Senate endorsement.

Prepared by:

<Name of Kulliyyah>

Date:

**APPENDICES**

**Appendix A: PEO and PLO**

(*Note: Ensure that mapping to PEO vs IIUM 7 mission, PEO vs PLO, PLO vs MQF 2.0*)

**Table A1: PEO and PLO**

|  |  |
| --- | --- |
| **Programme Educational Outcomes (PEO)** | |
| PEO 1 |  |
| PEO 2 |  |
| PEO 3 |  |
| PEO 4 |  |
| PEO 5 |  |
|  |  |
|  |  |
| **Programme Learning Outcomes (PLO)** | |
| PLO 1 |  |
| PLO 2 |  |
| PLO 3 |  |
| PLO 4 |  |
| PLO 5 |  |
|  |  |
|  |  |

\**Note: May add or remove the number of rows following the number of PEOs and PLOs*

**Table A2: Mapping of PEO vs IIUM 7 Mission**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **IIUM 7 Mission** | | | | | | |
| **PEO** | **Mission 01** | **Mission 02** | **Mission 03** | **Mission 04** | **Mission 05** | **Mission 06** | **Mission 07** |
| PEO 1 | **/** |  |  |  |  |  |  |
| PEO 2 |  |  |  |  |  |  |  |
| PEO 3 |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

*\*Note: May add or remove the number of rows following the number of PEOs.*

**Table A3: Mapping of PEO vs PLO**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Programme Learning Outcomes (PLO)** | | | | | | | | | |
| **PEO** | **PLO 1** | **PLO 2** | **PLO 3** | **PLO 4** | **PLO 5** |  |  |  |  | **PLOn** |
| PEO 1 | **/** |  |  |  |  |  |  |  |  |  |
| PEO 2 |  |  |  |  |  |  |  |  |  |  |
| PEO 3 |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |

\**Note: May add or remove the number of columns or rows following the number of PEOs and PLOs.*

**Table A4: Mapping of PLO vs MQF 2.0**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **\*\*Programme Learning Outcomes (PLO)** | | | | | | | | | |
| **\*MQF** | **PLO 1** | **PLO 2** | **PLO 3** | **PLO 4** | **PLO 5** |  |  |  |  | **PLOn** |
| Knowledge and Understanding | / |  |  |  |  |  |  |  |  |  |
| Cognitive Skills |  |  |  |  |  |  |  |  |  |  |
| Practical Skills |  |  |  |  |  |  |  |  |  |  |
| Interpersonal Skills |  |  |  |  |  |  |  |  |  |  |
| Communication Skills |  |  |  |  |  |  |  |  |  |  |
| Digital Skills |  |  |  |  |  |  |  |  |  |  |
| Numeracy Skills |  |  |  |  |  |  |  |  |  |  |
| Leadership, Autonomy and Responsibility |  |  |  |  |  |  |  |  |  |  |
| Personal Skills |  |  |  |  |  |  |  |  |  |  |
| Entrepreneurial Skills |  |  |  |  |  |  |  |  |  |  |
| Ethics and Professionalism |  |  |  |  |  |  |  |  |  |  |

*\*Note: Kindly use the MQF 2.0 of 5 clusters (11 learning outcome domains).*

*\*\*Note: May add or remove the number of columns following the number of PLOs.*

**Appendix B: Narrative of SAF elements in the revised curriculum vis-à-vis PEO, PLO, and Programme structure**

*\*Note: The narrative should be unique to the programme indicating how SAF elements are imbued in the revised curriculum in relation to the changes made in the PEO, PLO and programme structure.*

**Appendix C: Programme Course Details**

*\*Notes:*

1. *Mixed-mode and Coursework programme may choose either Table C1 or Table C2.*
2. *Mixed-mode programme would require completing Table C1 or Table C2* ***and*** *Table C3.*
3. *Research mode programme would require completing Table C3* ***only****.*

**Table C1**: Courses vs PLO highlighting the Culminating Courses

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Programme Learning Outcomes (PLO)** | | | | | | | | | |
| **Course Code** | **PLO 1** | **PLO 2** | **PLO 3** | **PLO 4** | **PLO 5** |  |  |  |  | **PLOn** |
| ABCD 1234 | **CLO1, CLO2** |  | **CLO4** |  | **CLO3, CLO 2** |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
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\**Note: May add or remove the number of columns or rows following the number of Courses and PLOs.*

**Table C2**: Courses vs PLO highlighting the Culminating Courses

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | **Programme Learning Outcomes (PLO)** | | | | | | | | | |
| **Course Code** | **Course Learning Outcomes (CLO)** | **PLO 1** | **PLO 2** | **PLO 3** | **PLO 4** | **PLO 5** |  |  |  |  | **PLOn** |
| ABCD 1234 | 1. To apply… | **/** |  |  |  |  |  |  |  |  |  |
| 2. To design… |  | **/** |  |  |  |  |  |  |  |  |
| 3. To synthesis… |  | **/** |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
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\**Note: May add or remove the number of columns or rows following the number of Courses, CLOs and PLOs.*

**Table C3**: Research Activities vs PLO highlighting the Culminating Courses

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Programme Learning Outcomes (PLO)** | | | | | | | | | |
| **Research Activities** | **PLO 1** | **PLO 2** | **PLO 3** | **PLO 4** | **PLO 5** |  |  |  |  | **PLOn** |
|  | **/** |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
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*\*Note: May add or remove the number of columns or rows following the number of Research Activities and PLOs.*

**Table C4**: **Sample Study Plan**

**Appendix D: Needs Analysis**

(*Must be done from various stakeholders i.e. not just employer)*

**Appendix E: Self-review report and SWOT analysis**

**Appendix F: Review report from Internal Assessors**

**Appendix G: Review report from External Assessors**

Any other appendix deemed relevant