



INTERNATIONAL ISLAMIC
UNIVERSITY MALAYSIA
KULLIYAH OF MEDICINE

STUDENT HANDBOOK

MASTER OF OBSTETRICS AND GYNAECOLOGY



O&G SPECIALTY COMMITTEE
MALAYSIA OR O&G CONJOINT BOARD
MALAYSIA
UKM,UM,USM,IIUM,UITM,MOH

Table of Content

Welcome Message	03
Selection Criteria for Entrance to MOG Programme	04
Intoduction	05
Academic Staff	06
PEO AND PLO	07
Programme Overview	08
Course Structure and Credit Hour	09
Supervisors	13
Project Paper	14
Assessment & Progression Criteria	16
Clinical Training & Rotations	17
Rules & Regulations	19
Compulsory Courses & Workshops	20
Graduation Requirements	21
Appendices	
• Appendix 1- Research Flow chart	
• Appendix 2-: Rubric for Research Proposal And Research Findings Assessment	
• Appendix 3-Appraisal Checklist Form	
• Appendix 4-Supervisor Report-PTEF Form	

Welcome Message

WELCOME TO THE POSTGRADUATE PROGRAMME MASTER OF OBSTETRICS AND GYNAECOLOGY

This handbook serves as a comprehensive guide for students throughout the various phases of their academic journey. It provides essential information on the postgraduate programme, including foundational sciences, institutional policies, and available resources—helping students navigate their studies effectively and make the most of their postgraduate experience.

This handbook should be read in conjunction with the following documents:

- *International Islamic University Malaysia Postgraduate Regulations* (Revised 2022)
- All official announcements and updates via **i-Ma'alum** or the **IIUM Centre for Postgraduate Studies** website
- Information provided by the **Kulliyyah's Postgraduate Office** or the **Department of Obstetrics and Gynaecology Postgraduate Coordinator**

This edition of the handbook was published in **January 2025** and will be updated periodically as new information or requirements arise. Every effort has been made to ensure that all references and links are accurate and current at the time of publication.



Selection Criteria for entrance into the Master in Obstetrics and Gynaecology Programme

Below are the minimum requirements.

Candidates must:

1. Possess a medical degree (MD, MBBS, MBBCh or equivalent medical qualification)
2. be registered for medical practice by the Malaysian Medical Council (MMC) under the Medical (Amendment) Act 2012 and Medical Regulations 2017.
3. Non-Malaysian candidates must obtain a Temporary Practicing Certificate from MMC.
4. fulfill the criteria set by their sponsoring body eg Ministry of Health, Universities etc.
5. achieve an acceptable level of English proficiency as defined by each university.
6. obtain an experience in O&G as a registered medical officer. The evidence that such experience has resulted in appropriate learning should be depicted by the ability to perform certain tasks at the beginning of the specialty training eg able to elicit a good antenatal history and examination.
7. not have any disciplinary action against him/her
8. pass the Medical Specialist Pre-entrance Examination (MedEx) with a minimum grade defined by the Conjoint Board of O&G.
9. pass the interview process conducted by the Conjoint Board of O&G.

Candidates are encouraged to undertake the following activities:

1. Attend a preparatory course in Obstetrics and Gynaecology
2. Participate at Obstetrics and Gynaecology conferences, workshops and continuous medical education (CME)
3. Conduct Obstetrics and Gynaecology audit-research/Quality Assurance projects
4. Publish Obstetrics and Gynaecology related article.

Introduction

The Master of Obstetrics and Gynaecology (MOG) programme at the Kulliyyah of Medicine, IIUM, is a **four-year postgraduate clinical training programme**. It is designed to produce competent specialists in Obstetrics and Gynaecology, aligning with the National Postgraduate Medical Curriculum (NPMC) and accreditation standards set by the Malaysian Medical Council (MMC) and the Malaysian Qualifications Agency (MQA).

This handbook provides students with essential guidelines on programme structure, assessments, research requirements, clinical training, and professional conduct.



Academic Staff

Gynae-oncology

- Assoc. Prof. Dr. Muzamir Mustafa

Paediatric & Adolescent Gynaecology

- Dr. Nurkhairulnisa binti Abu Ishak

Reproductive Medicine

- Assoc. Prof. Dr Mohd Azam bin Mohd Yusoff
- Dr. Nurul Yaqin Mohd Nor
- Dr. Azha Syahril Bin Azizan

Urogynaecology

- Prof. Dr. Zalina Bt. Nusee
- Dr. Nurul Hikmah Mat Noh

Maternal-fetal Medicine

- Prof. Dato' Dr. Hamizah Bt. Ismail
- Dr. Nur Rashidah binti Abd Malik
- Dr. Amira Anis binti Ali Yeon

General O&G

- Dr. Izzni Adilah binti Dzulkifli
- Dr. Noor Asikin Mohd Sakri

Non-Clinical

- Dr. Nilar Win @Fahmida

PEO AND PLO

Programme Educational Objectives(PEO)

1. Clinical Consultants with comprehensive knowledge and technical competence to provide quality Obstetrics and Gynaecology services in government, academic, and research institutions.
2. Committed Obstetrics & Gynaecology Professionals who engage in lifelong learning and lead, share, and contribute to new knowledge advancement through research and complex problem-solving skills.
3. Compassionate Professionals who demonstrate ethical professionalism, islamic virtues and leadership in Obstetrics & Gynaecology practice.

Programme learning outcomes(PLO)

1. Relate a comprehensive and systematic approach to solving complex and current healthcare issues using medical knowledge, concepts, and principles to provide safe, effective, and evidence- based patient care.
2. Apply knowledge critically and integratively to manage and resolve emerging problems in Obstetrics and Gynaecology.
3. Demonstrate competency in practical and technical skills in relevant areas of specialization and continually develop advanced skills and techniques to resolve emerging problems in Obstetrics and Gynaecology.
4. Share knowledge professionally to all stakeholders, including peers and the community, using effective communication skills.
5. Display the spirit of teamwork with other health professionals in the best interest of patients, ethically and professionally.
6. Apply existing technological tools effectively to enhance patient care and integrate appropriate quantitative and qualitative analysis to undertake research to improve practice.
7. Perform leadership, autonomy and advocacy in decision making practices for patient management, training, research and health systems improvement in Obstetrics and Gynaecology.
8. Continually integrate new knowledge in the area of specialization for personal advancement and lifelong learning through ongoing academic and/or professional development.
9. Demonstrate entrepreneurial skills in medical & health professions.
10. Adapt to professional values, attitudes, and ethical conduct in patient management and research in Obstetrics and Gynaecology
- 11.1. Integrate Islamic values and perspectives into Obstetrics & Gynaecology practices when appropriate

Programme

Overview

- Duration: 4 years (8 semesters)
- Total Credit Hours: 200
- Programme Accreditation: Malaysian Qualifications Agency (MQA) & Malaysian Medical Council (MMC)
- Clinical Training Sites: Ministry of Health Hospitals and Sultan Ahmad Shah Medical Centre (SASMEC) @ IIUM

Course Structure & Credit Hours

The programme consists of coursework, clinical training, research components, and professional development modules.

YEAR 1

SEME STER	COURSE CODE	COURSE TITLE	CREDIT HOURS	COURSE DESCRIPTION
Semester 1	MOGY 7111	Clinical Obstetrics 1	10	This course has been designed to introduce candidates to the Basic Science of Obstetrics. This will enable trainees to apply the knowledge and relate it to the pathogenesis of diseases and its clinical application.
	MOGY 7112	Clinical Gynaecology 1	10	This course has been designed to introduce candidates to the Basic Science of Gynaecology. This will enable trainees to apply the knowledge and relate it to the pathogenesis of diseases and its clinical application.
Semester 2	MOGY 7113	Obstetrics & Gynaecology Surgical Skills 1	11	This course will allow trainees to apply knowledge and skills relevant to general Obstetrics and Gynaecology (O&G) surgical procedures. Trainees will be learning normal surgical anatomy in the female reproductive system, the use of basic surgical instruments as well as basic O&G surgical operative skills.
	MOGY 7114	Non- Technical Skills in O&G 1	11	This course aims to enable candidates to integrate and maintain the core and moral values required as a clinical practitioner during treatment of patients and beyond. It also emphasizes activities pertaining to the enhancement of the trainee's professionalism and personal development.
	RMOG 7101	Research Proposal 1	2	The course encompasses concepts of research, critical appraisal, research problems and objectives as well as literature review. This course will enable trainees to produce a research proposal ready for implementation.
	RESM 7211	Research Methodology	2	The course introduces principles and guidance on planning and conducting responsible and innovative research.

Course Structure & Credit Hours

YEAR 2

SEMESTER	COURSE CODE	COURSE TITLE	CREDIT HOURS	COURSE DESCRIPTION
Semester 1	MOGY 7221	Clinical Obstetrics 2	10	This course covers the knowledge and understanding of common and complicated Obstetrics cases. It emphasizes the application of knowledge in obstetrics in managing patients holistically.
	MOGY 7222	Clinical Gynaecology 2	10	This course has been designed to train the candidates in managing common and complicated Gynaecology cases. Emphasis will be placed on the management plan and handling complications of gynaecological cases.
Semester 2	MOGY 7223	Obstetrics & Gynaecology Surgical Skills 2	14	This course will allow trainees to apply advanced surgical knowledge in performing Obstetrics and Gynaecology (O&G) operative procedures. Trainees will be able to decide and plan the pre-operative, intra-operative and post-operative management with supervision.
	MOGY 7224	Non-Technical Skills in O&G 2	11	The course provides activities pertaining to the enhancement of the trainee's professional and personal development. This course also provides the opportunity for the trainee to consolidate their knowledge, skills, practice, and professionalism in O&G.
	RMOG 7202	MOG Research 2 – Data Collection & Interpretation	5	The course encompasses collection, management and analysis of the data collection in preparation for thesis writing. Trainees will manage and analyze the data using commonly used statistical methods.

Course Structure & Credit Hours

YEAR 3

SEMESTER	COURSE CODE	COURSE TITLE	CREDIT HOURS	COURSE DESCRIPTION
Semester 1	MOGY 7331	Clinical Obstetrics 3	10	This course covers the common and complicated obstetric problems encountered in daily clinical practices. It also introduces the basic knowledge in maternal-fetal medicine subspecialty that includes obstetrics medicine and fetal medicine.
	MOGY 7332	Clinical Gynaecology 3	13	This course has been designed to introduce candidates to the various subspecialty disciplines in Gynaecology. Emphasis will be placed on the knowledge and skill in managing the complicated gynaecology cases and common subspecialized gynaecology cases.
Semester 2	MOGY 7333	Obstetrics & Gynaecology Surgical Skills 3	16	This course will allow trainees to apply basic knowledge & understanding in subspecialised O&G procedures. Trainees are trained to practice and plan the pre-operative, intra-operative and post-operative management with supervision.
	MOGY 7334	Non-Technical Skills in O&G 3	11	This course provides the opportunity for the trainee to consolidate their knowledge, skills, practice and professionalism in O&G. The course emphasis on the clinical governance and interprofessional collaborative skills.
	ISOG 7212	Islamization of Human Knowledge	2	This course is designed to introduce the principles of Islamic worldview and scientific development of Islamisation of Human Knowledge. It also covers the fundamental Islamic principles of morals, objectives of Islamic divine law, the background of scientific research in Muslim history and achievements, and the incorporation of Islamic principles into medical practice.

Course Structure & Credit Hours

YEAR 4

SEME STER	COURSE CODE	COURSE TITLE	CREDIT HOURS	COURSE DESCRIPTION
Semester 1	MOGY 7441	Clinical Obstetrics 4	10	This course covers the advanced obstetrics problems encounter in daily practices. It also introduces the basic knowledge in maternal- fetal medicine subspecialty that includes obstetrics medicine and fetal medicine. By the end of this course the trainee will be able to plan appropriate management of common and complicated obstetrics cases under supervision.
	MOGY 7442	Clinical Gynaecology 4	12	This course has been designed to expose candidates to the various subspecialty disciplines in Gynaecology. Emphasis will be placed on the clinical decision- making skills in managing the complicated gynaecology cases and common subspecialized gynaecology cases.
Semester 2	MOGY 7443	Obstetrics & Gynaecology Surgical Skills 4	14	This course will allow trainees to apply basic knowledge & understanding in sub-specialised O&G procedures. Trainees are trained to practice and plan the pre-operative, intra-operative and post-operative management with supervision.
	MOGY 7444	Non- Technical Skills in O&G 4	11	This course aims to enable candidates to integrate and maintain the core and moral values required as a clinical specialist. It emphasis activities pertaining to the enhancement of the trainee's professionalism and personal development to exemplify as a leader.

SUPERVISORS

Types of Supervisors and Their Roles

Each trainee will be assigned two supervisors:

Academic Supervisor – Oversees academic progress and training.

External Clinical Supervisor (ESC) – Oversees clinical performance in the hospital setting.

Rules and Responsibilities

☒ General Responsibilities:

Provide mentorship and structured training for the trainee. Offer regular feedback on academic and clinical performance. Ensure the trainee adheres to the National Curriculum guidelines.

☒ Assessment Requirements: Academic Supervisors oversee research, coursework, and theory exam preparation. External Clinical Supervisors conduct WBAs, PTEF evaluations, and Conjoint Board Assessments.

☒ Professional & Ethical Standards: Maintain fairness and impartiality in assessments. Provide clear documentation of the trainee's progress and areas for improvement. Encourage professionalism, teamwork, and ethical medical practice.

1. Academic Supervisor (Previously Internal Clinical Supervisor)

- ◇ A faculty member from the trainee's institution responsible for academic and professional development.
- ◇ Provides guidance on curriculum requirements, research, and examinations.
- ◇ Ensures the trainee meets educational objectives through coursework, logbooks, and assessments.
- ◇ Supports the trainee in preparing for theory and clinical examinations.

2. External Clinical Supervisor (ESC)

- ◇ A specialist from an external hospital responsible for the trainee's clinical training and patient care competency.
- ◇ Conducts Work-Based Assessments (WBA), including Mini-CEX, DOPS, and Case-Based Discussions.
- ◇ Completes and submits Postgraduate Training Evaluation Forms (PTEF) every six months.
- ◇ Performs formative assessments at 6 and 18 months, followed by the O&G Conjoint Board Assessment.
- ◇ Ensures professional development, ethical conduct, and patient safety. Supervisor

PROJECT PAPER

Project Paper

The dissertation is a critical component of the MOG programme, assessing a student's ability to conduct independent research. Below are the requirements:

- For Clinical Master (MQF Level 7) under Clinical Specialist Training, research/project paper can be submitted either in traditional format or as an extended manuscript format. The body of the research paper should be 7,000 to 10,000 words.
- The total number of words includes the main text only and does not include footnotes, exhibits, figures, tables, graphs, appendices, bibliographies, etc. However, it depends on the discretion of the Centre of Studies on the minimum word limit, depending on the programme standards of each Centre of Studies.

Formatting Guidelines

IUM has established the standard thesis manual guideline for Postgraduate Students.

The following link is the template to simplify the student's thesis writing process. <https://centre.iium.edu.my/cps/iium-thesis-manual/>

Submission Guidelines

Stage	Requirement
Draft Submission	Reviewed by the Academic Supervisor before sending to the Internal Examiner
Internal Examiner Review	Internal Examiner provides feedback and necessary corrections
Final Submission	After corrections, dissertation must be formally submitted
Format	Department require both soft copy (PDF) and hard copy
Plagiarism Check	Must meet university's $\leq 24\%$ similarity requirement

Publication Requirement for Convocation

Requirement Details

Publication Equivalent: Students must present poster OR non indexed conference proceeding OR publish in any publications recognized by the Kulliyah before graduation

Acceptance Requirement The paper must be accepted or published before convocation

Assessment & Progression Criteria

Assessment Type	Year 1	Year 2	Year 3	Year 4
Work-Based Assessment (WBA)	✓	✓	✓	✓
Logbook	✓	✓	✓	✓
Supervisor Reports	✓	✓	✓	✓
Theory Examination	✗	✗	✓	✗
Clinical Examination	✗	✗	✗	✓
Annual Progression Assessment	✓	✓	✓	✓
Final Assessment by Department	✗	✗	✗	✓



Assessment

Work-Based Assessment (WBA) ☒

- Continuous assessment of clinical skills and competencies in real-time patient care.
- Includes Mini-CEX, DOPS, Case-Based Discussions (CBD), and Multisource Feedback (MSF).

Logbook ☒

- A record of clinical cases, procedures, and learning experiences throughout training.
- Ensures trainees meet required competencies before progressing to the next stage.

Supervisor Reports ☒

- Periodic evaluations by clinical supervisors on a trainee's performance.
- Submitted every six months (May & November) for review.

Theory Examination ✗ (Years 1-3) ☒ (Year 4)

- Formal written assessments covering core medical knowledge.
- Typically required in final year to assess readiness for certification.

Clinical Examination ✗ (Years 1-3) ☒ (Year 4)

- Practical, skills-based exam evaluating hands-on clinical competency.
- Includes OSCE (Objective Structured Clinical Examination) and case-based assessments.

Annual Progression Assessment ☒

- Yearly evaluation of a trainee's overall progress, including WBA, supervisor reports, and logbook reviews.
- Determines eligibility for advancement to the next year.

Final Assessment by Department ✗ (Years 1-3) ☒ (Year 4)

- Comprehensive review before completing the programme.
- Considers academic, clinical, and professional performance to confirm readiness for independent practice.

Clinical Training & Rotations

Students undergo clinical rotations in Obstetrics, Gynaecology, and subspecialty areas, with increasing levels of responsibility.

Year 1-2:

- Clinical training at Ministry of Health Hospitals

Year 3-4:

- Training at SASMEC @ IIUM
- Rotation Schedule: Includes High-Risk Obstetrics, Gynae-Oncology, Reproductive Medicine, Urogynaecology, Maternal-Fetal Medicine



Rules & Regulations

LEAVE OF ABSENCE(LOA)

A student may apply for a leave of absence for a maximum of one (1) academic year throughout his/her study period. A leave of absence of more than 1 year must obtain approval from the Deans' Council Meeting and be endorsed by the University Senate. Postgraduate Regulations (Revised 2022).

- The administrative fee for an application for a leave of absence is as prescribed by the University.
- An application for leave of absence shall be made to the relevant Head of Department/Supervisor and Deputy Dean/Coordinator (Postgraduate) of the respective Centre of Studies for approval and thereafter the Centre of Studies shall submit the decisions to the UCPS for endorsement.
- A student must have a registered status when applying for a leave of absence. All approved leaves of absence are not counted in the students' study period. The UCPS shall have the prerogative to decide on applications for leave of absence.

Rules & Regulations

- Leave :
 - Annual Leave: Maximum 14 working days per SEMESTER (subject to approval)
 - Medical Leave: 7 days per semester-Must be supported by a valid medical certificate
 - Maternity Leave: Must apply for study leave.
 - Special Leave/Unrecorded: Subject to approval by the Head of department.
 - Unapproved Absences: May result in disciplinary action
- Professional Conduct: Ethical standards and professionalism must be upheld at all times
- Dress Code: Adherence to clinical attire/IIUM policy

COMPULSORY COURSES & WORKSHOPS

- Advanced Obstetric Life Support
- Basic Surgical Skills Workshop
- Basic Suturing Course
- Basic Ultrasound Course
- Breastfeeding Health Initiative Course
- Good Clinical Practice Workshop
- Neonatal Resuscitation Programme
- 3rd & 4th Degree Perineal Repair Workshop

GRADUATION REQUIREMENTS

To be eligible for graduation, students must:

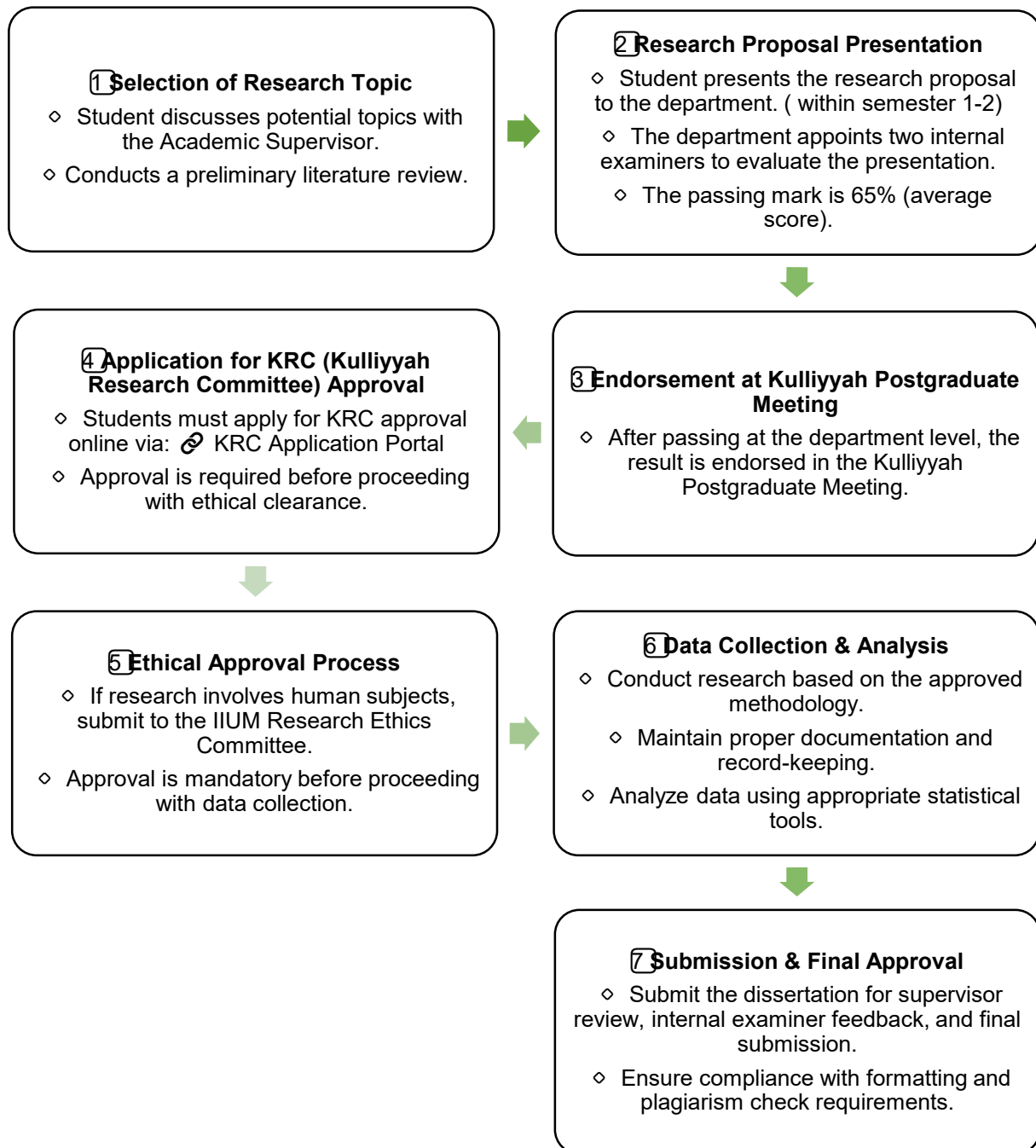
- Complete all coursework and clinical training.
- Pass all required assessments and examinations.
- Successfully complete the research dissertation.
- Attend all compulsory courses and workshops.

Appendices



- **Appendix 1- Research Flow chart**
- **Appendix 2-: Rubric for Research Proposal And Research Findings Assessment**
- **Appendix 3-Appraisal Checklist Form**
- **Appendix 4-PTEF Form**

Appendix 1- Research Flow chart



Appendix 2-: Rubric for Research Proposal And Research Findings Assessment

No.	Domain	Criteria	Marks Allocated	Marks Obtained
1	Title	Clearly describe what the study is all about.	10	
2	Introduction & Literature Review	Able to convince that the study is important. Research gap clearly described. Important background of the study sufficiently described. Relevant and recent references are properly cited. Conceptual framework clearly explained.	20	
3	Research objectives	Research objectives are specific, measurable and clearly described.	10	
4	Methodology	Study population/animal clearly described. Correct study design for the said objectives. Sample size or study power properly described. Sampling method chosen was correct and described clearly. Variables properly defined and data collection properly described.	20	
5	Statistical analysis, expected outcomes & dummy Tables	Statistical method properly planned to answer each objective. Expected outcome clearly defined and presented in a clear dummy tables/figure.	20	
6	Research management	Important milestones & expected timeline showed. Financial implication estimated properly with justification.	10	
7	Presentation & Interaction	Clarity, legibility and quality of slides. Keeping to time (presentation). Ability of student to provide meaningful response to questions by audience.	10	
Total Marks			Max: 100 Satisfactory mark is 65% and above	

Appendix 3-Appraisal Checklist

ACTIVITY		DETAILS	
1	Introduce panel of appraisers to candidate	<input type="checkbox"/>	Completed
2	Invite candidate to give a brief introduction about his / herself	<input type="checkbox"/>	Completed
3	Brief the candidate about the appraisal exercise Objective of appraisal Components of assessments Flow of appraisal Potential outcomes of appraisal	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Completed
4	Enquire about candidate's training experience (in the past one year) in the training centre		
	Adequacy of clinical training depending on the year of study. <i>**If unsatisfactory, please state candidate's justification</i>	<input type="checkbox"/>	Satisfactory <input type="checkbox"/> Unsatisfactory
	Get Information from Student/SV regarding any medicolegal or any untoward events happened during the candidature year	<input type="checkbox"/>	Yes _____
		<input type="checkbox"/>	No
	Details on protected time for study <i>** Please ask for justification the answer is 'no'</i>	Present: Yes / No Hours / week:	
	Absent from Training	Sick Leave: Yes No Maternity leave: Yes No Other Leave: Yes No	

Appendix 3-continue-Appraisal Checklist Form

	<p>Adequacy of supervision or any difficulties / issues faced. <i>**Please tick the appropriate.</i> <i>** Please request for justification if frequency of meeting is monthly / rarely</i></p>	<p>Frequency of meeting with SV:</p> <table border="1"> <tr><td><input type="checkbox"/></td><td>Daily</td></tr> <tr><td><input type="checkbox"/></td><td>Weekly</td></tr> <tr><td><input type="checkbox"/></td><td>Monthly</td></tr> <tr><td><input type="checkbox"/></td><td>Rarely</td></tr> </table> <p>Any problems:</p>	<input type="checkbox"/>	Daily	<input type="checkbox"/>	Weekly	<input type="checkbox"/>	Monthly	<input type="checkbox"/>	Rarely	
<input type="checkbox"/>	Daily										
<input type="checkbox"/>	Weekly										
<input type="checkbox"/>	Monthly										
<input type="checkbox"/>	Rarely										
5	<p>LOGBOOK OF CASES <i>**If unsatisfactory, please provide justifications</i></p>	<table border="1"> <tr> <td>POOR</td> <td>UNSATISFACTORY</td> <td>SATISFACTORY</td> <td>EXCELLENT</td> </tr> </table>	POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT					
POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT								
6	<p>WORK BASED ASSESSMENTS: <i>**If unsatisfactory, please provide justifications. See marking rubric detailed in section 14</i></p>										
	CBD	<table border="1"> <tr> <td>POOR</td> <td>UNSATISFACTORY</td> <td>SATISFACTORY</td> <td>EXCELLENT</td> </tr> </table>		POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT				
POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT								
	Mini-CEX	<table border="1"> <tr> <td>POOR</td> <td>UNSATISFACTORY</td> <td>SATISFACTORY</td> <td>EXCELLENT</td> </tr> </table>		POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT				
POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT								
	OSATs	<table border="1"> <tr> <td>POOR</td> <td>UNSATISFACTORY</td> <td>SATISFACTORY</td> <td>EXCELLENT</td> </tr> </table>		POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT				
POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT								
7	<p>MULTISOURCE FEEDBACK (MSF) <i>** See marking rubric detailed in section 14</i></p>	<table border="1"> <tr> <td>POOR</td> <td>UNSATISFACTORY</td> <td>SATISFACTORY</td> <td>EXCELLENT</td> </tr> </table>		POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT				
POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT								
8	<p>RESEARCH PROGRESS <i>** See marking rubric detailed in section 14, please tick the appropriate</i></p>	<table border="1"> <tr> <td>POOR</td> <td>UNSATISFACTORY</td> <td>SATISFACTORY</td> <td>EXCELLENT</td> </tr> </table>		POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT				
POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT								
9	<p>VIVA a) Obstetric (5 minutes): <i>**Please state scenario</i></p>	<table border="1"> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>POOR</td> <td>UNSATISFACTORY</td> <td>SATISFACTORY</td> <td>EXCELLENT</td> </tr> </table>						POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT
POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT								

Appendix 3-continue-Appraisal Checklist Form

	b) Gynaecology (5 minutes) <i>**Please state scenario</i>	<table border="1"> <tr> <td>POOR</td><td>UNSATISFACTORY</td><td>SATISFACTORY</td><td>EXCELLENT</td></tr> </table>	POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT																							
POOR	UNSATISFACTORY	SATISFACTORY	EXCELLENT																										
10	Invite the candidate to give his / her perception / feedback regarding their overall performance and performance at appraisal	<input type="checkbox"/> Students feedback:																											
11	Provide candidate with feedback before the end of appraisal exercise which include the following: <i>Findings of appraisal. Highlight candidate's strength and weakness that panels have observed. Discuss with the candidate on plan of action to improve. Suggest resources</i>	<input type="checkbox"/> Please put your comment:																											
12	SUMMARY																												
	<table border="1"> <thead> <tr> <th>SECTION / COMPONENT</th><th>MEET CRITERIA**</th><th>COMMENTS</th></tr> </thead> <tbody> <tr> <td>Log book</td><td>Yes / No</td><td></td></tr> <tr> <td>Work-based assessments</td><td>Yes / No</td><td></td></tr> <tr> <td> <ul style="list-style-type: none"> CBD Mini CEX OSATs </td><td>* yes; if ≥2 satisfactory/ excellent</td><td></td></tr> <tr> <td>Multisource feedback</td><td>Yes / No</td><td></td></tr> <tr> <td>Research progress</td><td>Yes / No</td><td></td></tr> <tr> <td>Viva</td><td>Yes / No</td><td></td></tr> <tr> <td> <ul style="list-style-type: none"> Obstetrics Gynaecology </td><td>*yes; at least both satisfactory</td><td></td></tr> <tr> <td colspan="3"><i>*Poor/unsatisfactory = "does NOT meet criteria" **Satisfactory/ excellent= "meet criteria"</i></td></tr> </tbody> </table>		SECTION / COMPONENT	MEET CRITERIA**	COMMENTS	Log book	Yes / No		Work-based assessments	Yes / No		<ul style="list-style-type: none"> CBD Mini CEX OSATs 	* yes; if ≥2 satisfactory/ excellent		Multisource feedback	Yes / No		Research progress	Yes / No		Viva	Yes / No		<ul style="list-style-type: none"> Obstetrics Gynaecology 	*yes; at least both satisfactory		<i>*Poor/unsatisfactory = "does NOT meet criteria" **Satisfactory/ excellent= "meet criteria"</i>		
SECTION / COMPONENT	MEET CRITERIA**	COMMENTS																											
Log book	Yes / No																												
Work-based assessments	Yes / No																												
<ul style="list-style-type: none"> CBD Mini CEX OSATs 	* yes; if ≥2 satisfactory/ excellent																												
Multisource feedback	Yes / No																												
Research progress	Yes / No																												
Viva	Yes / No																												
<ul style="list-style-type: none"> Obstetrics Gynaecology 	*yes; at least both satisfactory																												
<i>*Poor/unsatisfactory = "does NOT meet criteria" **Satisfactory/ excellent= "meet criteria"</i>																													
13	RESULTS / OUTCOME OF APPRAISAL <i>(Unanimous Decision from all panellists)</i>																												
	<input type="checkbox"/> Allowed to proceed to subsequent year of study <input type="checkbox"/> Minor remedial IF DOES NOT MEET CRITERIA, in any 2 categories; A repeat assessment required in 2 weeks by clinical supervisor Date: _____ <input type="checkbox"/> Major remedial IF DOES NOT MEET CRITERIA IN 3 or more CATEGORY AND/OR ANY DISCIPLINARY ISSUES OR MSF DOES NOT MEET CRITERIA. Reassessment in 6 months by Conjoint Board.																												

Appendix 3-continue-Appraisal Checklist Form

CLINICAL SUPERVISOR'S FEEDBACK

--

PANEL OF APPRAISERS

NAME	AFFILIATION	SIGNATURE
Lead appraiser:		

14. MARKING RUBRIC:

	Poor	Unsatisfactory	Satisfactory	Excellent
WBA	<15 cases	15-19 cases	Completed 20 cases	>20 cases or if various case-mix
MSF	Any major concerns or ≥3 some concerns	Incomplete/ presence of <3 some concerns	Satisfactory in all and/or <50% score excellent	All satisfactory and >50% score excellent
Research	Follow research matrix			
Log book*	Not achieved at all	Incomplete	Achieved expected level	Beyond expected level

* please refer NPMC training curriculum document

* WBA must complete 20 cases for each WBA with good case mix and balanced obstetrics and gynaecology cases

**Poor/unsatisfactory = "does NOT meet criteria"

**Satisfactory/ excellent= "meet criteria"

Appendix 3-continue-Appraisal Checklist Form

Research Matrix

RESEARCH	Year 1				Year 2				Year 3				Year 4			
	P	US	S	E	P	US	S	E	P	US	S	E	P	US	S	E
Introduction & courses	X	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
Title & literature review	X	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
Proposal presentation	X	X	√	√	X	√	√	√	√	√	√	√	√	√	√	√
Ethics submission	X	X	√	√	X	√	√	√	√	√	√	√	√	√	√	√
Ethics approval	X	X	X	√	X	X	√	√	X	√	√	√	√	√	√	√
Started Recruitment							√	√	X	X	√	√	X	√	√	√
Data collection							X	√	X	X	√	√	X	X	√	√
Data analysis								√	X	X	√	√	X	X	√	√
Thesis defence												√	X	X	√	√
Manuscript writing/ draft													X	X	X	√
Manuscript submission													X	X	X	√

- Appendix 4-Supervisor Report -PTEF Form

2 Assessment

The supervisor entrusted for the training of the candidate is responsible for completing this form. Other consultants in the unit and personnel such as nurses who have had contact with the candidate being assessed may also be approached to contribute to the assessment. The skills listed in the column are those which have been identified as being required of all candidates prior to be eligible to sit for final examination. Supervisor is requested to rate each candidate's performance against each specified skill taking into account the candidate's level of training.

In the following table, please kindly select the appropriate rating from 1-5 (from Unsatisfactory to Outstanding) that best reflects the candidate's performance during the training period for each specific skills or competency. The lack of significant improvement in performance or behaviour despite formative feedback and assessment, or a recurrence of poor performance or behaviour after a period of improvement should be reflected in the assessment.

Please tick the appropriate box

	1	2	3	4	5
	Unsatisfactory	Need Improvement	Satisfactory	Above Average	Outstanding
a) Knowledge					
b) Technical and procedural skills					
c) Decision-making/critical thinking skills					
d) Communication skills					
e) Management and leadership skills					
f) Interpersonal and teamwork skills					
g) Involvement in scheduled activities					
h) Creativity					
i) Dependability (punctuality and attendance)					
j) Initiative (ability to work independently)					
Overall impression					

- **Appendix 4- continue-Supervisor Report -PTEF Form**

3 Research Progress (if applicable)

Title of dissertation: _____

Research progress:
*(Select the stage/s that
had been completed)*

Literature review	<input type="checkbox"/>
Data collection	<input type="checkbox"/>
Data analysis	<input type="checkbox"/>
Writing	<input type="checkbox"/>
Completed & submitted	<input type="checkbox"/>

4 Additional remarks
