

Term of Reference (TOR)

Position: Supervisor and External Clinical Supervisor
Reports to: Program Leader

Key responsibilities and accountabilities

1. Teaching & Learning

Facilitate the learning process through activities such as case discussions, clinical procedures, formal classes, and tutorials. Ensure students are exposed to a diverse range of clinical cases and procedures to enhance their practical experience

2. Mentorship and Guidance

Provide mentorship and guidance in clinical decision-making, interpretation of diagnostic findings, and integration of clinical knowledge with patient management. Support students in navigating complex cases and encourage reflective learning.

3. Clinical Competency Assessment

Assess and evaluate students' competency in relevant clinical skills, ensuring they meet the required standards of practice and patient safety. Provide structured evaluations across different clinical modalities and competencies.

4. Feedback and Evaluation

Provide regular, constructive feedback on students' strengths and areas for improvement. Complete and submit formal assessments as required by the programme to ensure continuous progress monitoring.

5. Supporting Research and Development

Encourage student involvement in research, case write-ups, publications and other scholarly activities. Support the development of skills such as critical appraisal skills, scientific writing, and clinical research relevant to the field.

6. Fostering Professionalism

Model and promote professional behaviour and ethical standards in clinical practice. Emphasize effective communication with patients, colleagues, and the broader healthcare team while fostering a respectful and collaborative learning environment.

7. Quality Assurance

Ensure adherence to clinical best practices, quality standards, and patient safety protocols. Support the overarching goal of maintaining high-quality healthcare services through accurate diagnoses and effective management.

8. Communication with Programme Leader/Coordinator

Maintain regular communication with the Programme Leader/Coordinator to ensure a cohesive training experience aligned with programme learning objectives.

*Approved at Kulliyyah of Medicine Postgraduate Committee Meeting Number 3/2025, 20th
March 2025*