



Ref No: IIUM/307/4/23/1/5
Revision: 02 (2023)
Effective Date: 02 Oct 2023

**LABORATORY MANAGEMENT OFFICE
KULLIYAH OF SCIENCE**

BORROWING LABORATORY FACILITY/EQUIPMENT FORM

A. Application Details Information

Name : _____
Matrix/Staff No. : _____ Contact No. : _____
Dept. / Kull. / Ins. : _____
Project Title : _____
Supervisor : _____
Co-supervisor (if any) : _____
Borrowing Date (from) : _____ Date (until) : _____

B. Required Item(s)

No	Description of Item(s)	Quantity	Serial No.	Remarks
1				
2				
3				
4				
5				

I hereby certify that the instrument(s) received is/are in good condition. I will also adhere to all the rules and regulations the Kulliyah of Science posed on me as stipulated in the "Rules for Undergraduate and Postgraduates Working in Laboratories".

Requested by;

Name:
Date:

Recommended by;

Approved by;

Sign & stamp
(Supervisor/Co-Supervisor)
Date:

Sign & stamp
(Laboratory Coordinator/Science Officer)
Date:

For Laboratory Office Use Only

Issued by : _____ Received by : _____
Date : _____ Date : _____

Returned by : _____ Received by : _____
Date : _____ Date : _____

*Note: Please use additional space at the back if space is insufficient.
Please keep a copy of this form for your reference.*

No	Description of Item(s)	Quantity	Serial No.	Remarks
6				
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