



# 2026 KDU Global Exchange Program Guidelines (Normal ver.)

## 01. March 2026 Academic Schedule

Application deadline	15 September ~ 14 November 2025
Payment deadline	~ 15 December 2025
Documents submission deadline	~ 30 December 2025
Visa submission deadline	~ 25 January 2026
Commencement date	02 March 2026

## 02. Eligibility for Application

- **CGPA 2.71** or higher of home University
- 1st semester completion of home University at least
- **7th semester students currently can't apply** for the exchange program

One-semester exchange program	Students must <b>apply for the <u>March Intake 2026 only.</u></b>
Two-semesters exchange program	Students must <b>apply for the September Intake 2026</b> <b>One more semester's visa extension in Korea (pls refer to the guideline for extension)</b>

## 03. Document Submission Address


Email	jcw@ku-ac.com
Postal Address	2002-ho, Jungdong Benesta, 252, Gilju-ro, Bucheon-si, Gyeonggi-do, Republic of Korea
zip code	14548
Receiver name	KUAC (Korean Universities Admission Center)
Mobile No.	+82 10 7599 9627

## 04. Fee schedules

Dormitory fee for six months without meals	USD 1,100
Application processing & handling fee	USD 250 after 50% scholarship
Banking charge	USD 100 (KDU offer letter-USD50, KUAC invoice -USD50)
<b>Total</b>	<b>USD1,450</b>
* Students can buy meal coupons at the international office after arrival or eat meals off-campus * National Health Insurance Service (NHIS): KRW71,920(around USD55) monthly payment	

## 05. Required Documents List & Checklist

- ✓ Please first send the required documents by email ([jcw@ku-ac.com](mailto:jcw@ku-ac.com)) for the final admission letter.
- ✓ Any document not in Korean or English must be translated into English and notarized.
- ✓ The notarization must be held in the country where the documents are issued.
- ✓ The submitted documents cannot be returned to the applicant for any reason.
- ✓ If the names on the submitted documents differ, you must also submit a certificate of the same person.
- ✓ **Original Apostille (Attested) Enrollment Certificate (Bona fide letter) from Home University, Original 6-month Bank Statement, and Bank Balance Certificate Must Be Sent to KUAC Office by DHL.**

No.	Item	Type of Submission	Checklist
1	<b>ID Photo</b>  Size : 3.5cm * 4.5cm, white background	jpg file	
2	<b>[Form1] KDU Global Application Form – exchange</b> * Please type clearly in English (not handwriting)	pdf	
3	<b>[Form2] Student Code of Conduct</b>	pdf	
4	<b>[Form3] Affidavit of Support</b>	pdf	
5	<b>[Form7] Letter of Consent</b>	pdf	
6	<b>[Form8] Agreement of Collecting and Utilizing Personal Information</b>	pdf	
7	A color copy of passport (student)	pdf	
8	<b>Official English Proficiency Certificates (IELTS / TOEFL iBT/New Teps)</b> * <b>Minimum of IELTS 5.5, TOEFL iBT 71, New Teps 327</b>	pdf	
9	<b>Original Apostille (Attested) Enrollment Certificate (=Bona fide letter) from Home University</b>	Original & Copy	
* Students must prepare at least two original documents. (one set is for university admission & the other set is for visa applications)			
10	<b>Recommendation Letter from Rector (VC) or Dean of Home University</b>	pdf	
11	<b>Official Academic Transcript of Home University</b>	pdf	

<b>12</b>	<b>Apostille (Attested) Academic Transcript &amp; Certificate for visa application purpose</b>	pdf	
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※ Applicants who completed school abroad must submit school graduation certificates and transcripts as indicated below

<b>Apostille member countries</b> (Refer to the Ministry of Foreign Affairs website)	<b>Non-Apostille member countries</b>
applicants who completed school abroad must submit a school graduation certificate and transcripts along with an apostille certificate issued by the designated organization	Students must submit documents certified by the Korean Embassy.

<b>13</b>	<b>Original 6 Months Bank Statement and Bank Balance Certificate</b>	Original & Copy	
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※ 1-semester exchange applicant: **over USD 6,500**

※ Students must prepare **at least two original documents.**  
 (one set is for university admission & the other set is for visa applications)

※ It must be issued within 25 days of the Final Admission start date.

※ Bank certificate issued in the applicant's name or the applicant's parent's name only

<b>14</b>	<b>Certificate of TB (tuberculosis)</b>	pdf	
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※ 35 Countries are at High risk of Tuberculosis (as of April 2020)

Nepal	East Timor	Russia
Malaysia	Mongolia	Myanmar
Bangladesh	Vietnam	Sri Lanka
Uzbekistan	India	Indonesia
China	Cambodia	Kyrgyzstan
Thailand	Pakistan	Philippines
Laos	Kazakhstan	Tajikistan
Ukraine	Azerbaijan	Belarus
Moldova	Nigeria	South Africa
Ethiopia	Papua New Guinea	Kenya
Mozambique	Zimbabwe	Angola
Peru	Democratic Republic of Congo	

※ Please refer to the nominated hospital by the Korean Embassy

※ Sample

(붙임 1-1) 결핵진단서 (재외공관용, 한·영)

Certificate of TB (tuberculosis) Screening

성명(Name) \_\_\_\_\_


생년월일(Date of Birth) \_\_\_\_\_

여권번호(Passport Number) \_\_\_\_\_

성별(Sex) ☐ 남(M) ☐ 여(F)

전화번호(Phone Number) \_\_\_\_\_

주소(Address) \_\_\_\_\_



**I. 검사 내용(Medical examination results)**

1. 과거 결핵 치료력(TB treatment history):  
 A. 없음(No) ☐ B. 있음(Yes) ☐ C. 치료 중(Under treatment) ☐

2. 결핵 의심증상(Signs & Symptoms suggestive of TB): A. 없음(No) ☐ B. 있음(Yes) ☐

3. 흉부X선 검사 일자(Date of Chest X-ray): \_\_\_\_dd / \_\_\_\_mm / \_\_\_\_yyyy  
 A. 정상(Normal) ☐ B. 완치 또는 비활동성결핵(Cured or Inactive TB) ☐ C. 결핵 의심(Active TB) ☐

4. 객담검사 일자(Date of sputum examination): \_\_\_\_dd / \_\_\_\_mm / \_\_\_\_yyyy  
 1) 객담도말검사(Sputum AFB smear): A. 음성(Negative) ☐ B. 양성(Positive) ☐  
 2) 객담배양검사(Sputum M. Tuberculosis culture): A. 음성(Negative) ☐ B. 양성(Positive) ☐  
 3) 핵산증폭검사(TB PCR): A. 음성(Negative) ☐ B. 양성(Positive) ☐ C. 미시행(Not done) ☐

**II. 결과(Interpretation)**

1. 결핵환자 아님(No active TB) ☐

2. 활동성 결핵 또는 결핵 의심(Active TB or suspected TB) ☐

위와 같이 검사하였습니다.  
 The examination was performed as above

면허번호(License No.): \_\_\_\_\_ / 의사성명(Name of Physician): \_\_\_\_\_ (서명 또는 인)

검사결과  
(Summary of the examination)

위 피검자의 한국체류에 대한 의견  
(Remarks about examinee's domestic stay)

추가 정밀검사 필요성  
(Additional close examination)

위 사람에 대한 건강 상태 평가 결과를 위와 같이 확인합니다.  
 We hereby certify that the examinee's health status is assessed as above.

dd. mm.

○○○○의료가관장 (날인)  
 (○○○○ Chief of Hospital) (signature)