



2026 KDU Global Exchange Program Guidelines (Normal ver.)

01. September 2026 Academic Schedule

Application deadline	09 May ~ 12 June 2026
Payment deadline	~ 10 July 2026
Documents submission deadline	~ 17 July 2026
Visa submission deadline	~ 24 July 2026
Commencement date	31 August 2026

02. Eligibility for Application

- CGPA 3.0 or higher from the home University
- 1st semester completion of the home University at least
- 7th-semester students currently can't apply for the exchange program
- The exchange program is available for up to 2 semesters
- One more semester's visa extension in Korea (pls refer to the guideline for extension)

03. Document Submission Address

Email	jcw@ku-ac.com
Postal Address	2002-ho, Jungdong Benesta, 252, Gilju-ro, Bucheon-si, Gyeonggi-do, Republic of Korea
zip code	14548
Receiver name	KUAC (Korean Universities Admission Center)
Mobile No.	+82 10 7599 9627

04. Fee schedules

Dormitory fee for six months without meals	USD 1,100
Application processing & handling fee	USD 250 after 50% scholarship
Banking charge	USD 100 (KDU offer letter-USD50, KUAC invoice -USD50)
Total	USD1,450

- * Students can buy meal coupons at the international office after arrival or eat meals off-campus
- * National Health Insurance Service (NHIS): KRW71,920(around USD55) monthly payment



05. Required Documents List & Checklist

- ✓ Please first send the required documents by email (icw@ku-ac.com) for the final admission letter.
- ✓ Any document not in Korean or English must be translated into English and notarized.
- ✓ The notarization must be held in the country where the documents are issued.
- ✓ The submitted documents cannot be returned to the applicant for any reason.
- ✓ If the names on the submitted documents differ, you must also submit a certificate of the same person.
- ✓ **Original Apostille (Attested) Enrollment Certificate (Bona fide letter) from Home University, Original 6-month Bank Statement, and Bank Balance Certificate Must Be Sent to KUAC Office by DHL.**

No.	Item	Type of Submission	Checklist
1	ID Photo Size : 3.5cm * 4.5cm, white background	jpg file	
2	[Form1] KDU Global Application Form – exchange * Please type clearly in English (not handwriting)	pdf	
3	[Form2] Student Code of Conduct	pdf	
4	[Form3] Affidavit of Support	pdf	
5	[Form7] Letter of Consent * High school Information	pdf	
6	[Form8] Agreement of Collecting and Utilizing Personal Information	pdf	
7	A color copy of passport (student)	pdf	
8	Official English Proficiency Certificates (IELTS / TOEFL iBT) * Minimum of IELTS 5.5, TOEFL iBT 71	pdf	
9	Two Original sets Apostille(Attested) Bonafide letter (=Enrollment Certificate) from Home University * Students must send <u>only one set</u> of documents via DHL. (one set is for university admission & the other set is for visa applications)	One original set & pdf scan file	
10	Recommendation Letter from Rector (VC) or Dean of Home University	pdf	
11	Official Academic Transcript of Home University	pdf	
12	Family relationship certificate (if not, Birth Certificate & Parents passport copy=ID card) * An official document that shows the parent-child relationship * If one of the parents is not listed in the family registry due to death or divorce, an official document proving the death or divorce of the absent parent should be submitted.	pdf	

13	Apostille (Attested) Academic Transcript & Certificate of high school for visa application purpose	pdf	
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* Applicants who completed school abroad must submit school graduation certificates and transcripts as indicated below

Apostille member countries (Refer to the Ministry of Foreign Affairs website)	Non-Apostille member countries
applicants who completed school abroad must submit a school graduation certificate and transcripts along with an apostille certificate issued by the designated organization	Students must submit documents certified by the Korean Embassy.

14	Two Original sets 6 Months Bank Statement and Bank Balance Certificate	One original set & pdf scan file	
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- * 1-semester exchange applicant: **over USD 6,500**
- * **Students must send only one set of documents via DHL.**
(one set is for university admission & the other set is for visa applications)
- * It must be issued **within 25 days** of the Final Admission start date.
- * Bank certificate issued in the **applicant's name or the applicant's parent's name only**

15	Certificate of TB (tuberculosis)	pdf	
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* 35 Countries are at High risk of Tuberculosis (as of April 2020)

Nepal	East Timor	Russia
Malaysia	Mongolia	Myanmar
Bangladesh	Vietnam	Sri Lanka
Uzbekistan	India	Indonesia
China	Cambodia	Kyrgyzstan
Thailand	Pakistan	Philippines
Laos	Kazakhstan	Tajikistan
Ukraine	Azerbaijan	Belarus
Moldova	Nigeria	South Africa
Ethiopia	Papua New Guinea	Kenya
Mozambique	Zimbabwe	Angola
Peru	Democratic Republic of Congo	

* Please refer to the nominated hospital by the Korean Embassy

* Sample

(붙임 1-1) 결핵진단서 (재외공관용, 한·영)

결핵진단서 Certificate of TB (tuberculosis) Screening	
성명(Name)	성별(Sex) <input type="checkbox"/> 남(M) <input type="checkbox"/> 여(F)
생년월일(Date of Birth)	전화번호(Phone Number)
여권번호(Passport Number)	주소(Address)



I. 검사 내용(Medical examination results)

- 과거 결핵 치료력(TB treatment history):
A. 없음(No) B. 있음(Yes) C. 치료 중(Under treatment)
- 결핵 의심증상(Signs & Symptoms suggestive of TB): A. 없음(No) B. 있음(Yes)
- 흉부X선 검사 일자(Date of Chest X-ray): dd / mm / yyyy
A. 정상(Normal) B. 양치 또는 비활성결핵(cured or inactive TB) C. 결핵 의심증상(Suspected active TB)

- 적담원사 일자(Date of sputum examination): dd / mm / yyyy
1) 적담도말검사(Sputum AFB smear): A. 음성(Negative) B. 양성(Positive)
2) 적담배양검사(Sputum M. Tuberculosis culture): A. 음성(Negative) B. 양성(Positive)
3) 핵산증폭검사(TB PCR): A. 음성(Negative) B. 양성(Positive) C. 미시행(Not done)

II. 결과(Interpretation)

- 결핵환자 의심(No active TB)
- 결핵성 결핵 또는 결핵 의심(Active TB or suspected TB)

The examination was performed as above

면허번호(License No.): / 의사성명(Name of Physician): (서명 또는 인)

검사결과 (Summary of the examination)

외국인사자의 한국체류에 대한 의견 (Remarks about examinees' domestic stay)

추가 정밀검사 필요성 (Additional close examination) * 필요시 의사 의견서 첨부 (Attach doctor's opinion letter, if needed)

위 사항에 대한 건강 상태 평가 결과를 위와 같이 확인합니다. (We hereby certify that the examinee's health status is assessed as above.)

dd. mm. yyyy

○○○○ 의료기관장 (날인)
(○○○○ Chief of Hospital) (signature)