

Collaboration and Mobility Unit  
Office of International Affairs  
International Islamic University Malaysia  
P.O Box 10, 50728  
Kuala Lumpur

Dear ICEO Team,

**UNDERTAKING AND INDEMNITY LETTER FOR THE STUDENT EXCHANGE PROGRAMME**

I, \_\_\_\_\_ NRIC/Passport No. \_\_\_\_\_ Matric Num. \_\_\_\_\_  
\_\_\_\_\_ from Kulliyah \_\_\_\_\_ Year & Semester \_\_\_\_\_  
<hereinafter referred to as "I"> refer to the Student Exchange Programme in \_\_\_\_\_  
\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ .  
<Host University Name>

I, hereby declare and agree to abide by the University's terms and conditions for Exchange Programme.

I shall indemnify and keep indemnified the University against any liability, demand, claim, loss or lawsuit in respect of personal injuries to me and/or to anybody and/or property damage arising out of or caused by my negligent act or omission during the course of Student Exchange Programme.

I hereby acknowledge and confirm that I have been cautioned to obtain travel insurance / insurance in Host Country i.e. insurance coverage for Medical, Hospitalization and Surgical and Personal Liability Insurance coverage for any accidents or personal injuries or perils or losses or damage caused to persons or body or property during the period of the exchange programme.

I shall undertake to uphold the good name of the University and abide by the code of conduct of the University, the Host University, and any other relevant rules and regulations at all times during the course of my exchange programme. I shall not hold the University responsible for my misconduct or wrong doing at all times during the course of my exchange programme.

I enclose a copy of the **acceptance letter, insurance cover note, flight ticket** and **outbound application form** for the Office of International Affairs (iceo) record-keeping.

Sincerely,

\_\_\_\_\_

Student's Signature

Name : \_\_\_\_\_

Phone Num. : \_\_\_\_\_

Date : \_\_\_\_\_